

TOWN OF TROY NEW HAMPSHIRE



WATER AND SEWER DEPARTMENT

PO Box 215 151 Dort St

Troy, NH 03465

603-242-3890

troywatersewer@gmail.com

UTILITIES APPLICATION FORM

Date: _____

Dig Safe # _____

Any Other Applicable Permits Please List with Permit #'s:

Service Address: _____

Tax Map: _____ Lot: _____

Type of Service Requested: (circle all that apply)

Water and Sewer Water Sewer

Nature of Service: (circle one)

New Service Replacement of Service Temporary Service

Class of Service: (circle one)

Single Unit Residential
Municipal
Fire Service

Multi-Unit Residential: # of dwelling units: _____
General Use-Commercial, Institute, Industrial and Mixed

Property Owner:

Name: _____

Address: _____

Day time phone #: _____

Representative (if different than property owner):

Name: _____

Address: _____

Day time phone #: _____

Water/Sewer Service Application Check List

(All Applicable Information Must Be Provided to Initiate Review)

- ___ Service Address: Address of structure/property to be served. Note: If property or structure to be served has not yet been assigned an address from the Tax Department, Lot # must be provided.
- ___ Type of Service: Identify one of three choices.
- ___ Nature of Service: Identify one of three choices.
- ___ Class of Service: Information to be used when setting up customer/billing account.
- ___ Property Owner: Information to be used by Town when establishing customer account for future billing purposes.
- ___ Owner Representative: To be provided if owner is interested in having contractor or other individual responsible for application and construction coordination.
- ___ Service Plan: See Appendix A. - A basic schematic showing proposed utility layout including service size requested. Depending on the nature of the project, a certified professional engineer's utility plan may be required.
- ___ Signature of property OWNER required.
- ___ A backflow prevention device and a pressure regulating valve must be installed on the owner's side of the water meter.
- ___ Fire Service(s): Applications must be accompanied by certified fire service piping plan and Cross Connection Control "Design Data Sheet".
- ___ Cross Connection Control Design Data Sheets: Additional backflow prevention devices must be installed on the owner's side of the water meter within any premises where, in the judgment of the Superintendent, the nature of activities on the premises or the materials used or stored on the premises present a hazard or potential hazard should a backflow condition occur.
- ___ Larger Meter/Service Requests: Requests for water services greater than 1-inch diameter or for services with demands over 30 gpm, shall be required to submit a water use impact report and conservation plan demonstrating conservation measures taken to reduce demand on the Town water system. The Department may require analysis to be performed by a licensed engineer.
- ___ "Review of Building on Town Sewer" Form: Required for all sewer service applications where the requested service is for a new use or where there is a change-in-use. A change-in-use is considered to be an increase in the number of bedrooms or an increase in estimated design flow.

Please make sure the information provided is complete and accurate. This will greatly increase our ability to review and process applications in a reasonable and timely manner. If there are items on the checklist that are not applicable or a waiver is being requested, enter "N/A" for not applicable or "W" for waiver request.

WATER & SEWER SERVICE PLAN
Attachment A

Service Plan must include: location, size and lengths of proposed water and sewer services, location of all sewer service clean-outs, presence and locations of backflow prevention device and pressure regulating valve, property line(s), structure(s) and other underground utilities. Offsets from nearest property line(s), structure(s) and other utilities must be provided.

The undersigned hereby certifies that he/she has read and examined this application and that the proposed connection is accurately represented in the statements made in this application. The undersigned hereby applies for water/sewer service and agrees to conform to all rules and regulations pertaining to the water/sewer system established by the Water and Sewer Commissioners.

The Water/Sewer Superintendent must approve all service repairs, construction, and water meter locations.

Signature (Owner): _____ Date _____

Print _____

Approval and Fees (office use only)

Access Fees:

Single Family Home _____ Other _____
Water _____ Sewer _____ Access Fees _____

Connection Fees:

3/4" Service Line _____ Other _____
Water Only _____ Connection Fees _____
4" service Line _____ Other _____
Sewer Only _____ Connection Fees _____

Inspection Fees:

Water _____ Sewer _____ Inspection fees _____

Total Due _____

Comments:

Application Approved _____
Application Denied _____ Reason for Denial _____
Authorized Signature _____ Date _____