

TROY WATER AND SEWER COMMISSIONERS MEETING

July 13, 2022

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PRESENT: Ben Drugg, Courtney Davis, Adam Hopkins, Carl Patten, Jr., Tom Lambert,

ABSENT: Bert Lang

Meeting called to Order – Adam called the meeting to order at 6:00

REVIEW OF THE MINUTES FROM June 8, 2022 and June 16, 2022– Ben made a motion to accept both sets of minutes as read, Courtney seconded, all in favor. Vote 4-0-0

OLD BUSINESS:

1. **Manholes North Main St** – Manholes are done. Waiting for cover to be delivered to put in on Marlborough Rd.
2. **Headwork's Roof** – Ben asked if we could wait another month so the Board could do a walk around of the facilities and see the work that is needing to be done at each. Tom shared he felt it could.
3. **Treatment Plant Roof** – Will put this roof off till August and discuss then.
4. **Vehicles** – Garner Auto Body quote came back total for repairs to make the truck inspectable and safe is \$2,379.00. Ben made a Motion to allow Garner Auto Body to move forward with the work, Carl seconded, 3 yes, 1 abstain, motion passes.
5. **Loop on Russell Ave** – Loop is completed. Waiting on second coliform/bacteria testing to come back, if comes back absent the loop will be ready to go live. Tom shared that they need to go to Russell Ave and sweep off old sand and put down gravel. They will then blow the line out down Brook St. and do a complete flush in the fall.
6. **GPW Building** – Will wait until the Board does walk around to discuss.
7. **Safety Door** – Safety door is scheduled to be installed on 7/29/22.

NEW BUSINESS:

1. **Dash Board of Projects** – Rhonda gave the Board a copy the Dash Board that Tom and she have been working on. Adam would like to add if this is a safety issue or if this is a compliance issue (on the high issue re-evaluate and see if we may change them). Ben would like to see an anticipated start date added to this sheet (month/year). Also discussed maybe adding the maintenance cycle to this as well.
2. **Horizon Agreement** – The Board discussed the possibility of maybe being able to do something with the lagoons. Wanted to make sure if we applied for the CWSRF we did not only have to use it for the RIB if we can use it for lagoon updates. Ben made a motion that if we are allowed to use this for either the RIB or lagoons to move forward with the process, Courtney seconded, 4-0-0.
3. **Abatement 23 Colonial Dr.** – Rhonda presented the Board with the Abatement for Gary Croteau, who had to purchase a new hot water tank, see slips attached, explaining that an abatement would also need to be issued for 3rd quarter as he did not repair the the tank until July. Ben made a motion to abate \$27.00 on the sewer portion of Mr. Croteau's bill, Carl seconded. 4-0-0.
4. **Mill Complex** – Tom shared that he has had conversation with Mr. Ferris at the Mill. He is hoping to have apartments in the Facility by fall. He has asked to have water to the building. Tom has asked Mr. Ferris for some engineering plans before he will authorize new taps, meters and turn on any water to the building. Tom also let Mr. Ferris know he will need to have two lines, a domestic line and a separate line for fire protection. Tom also requested that Mr. Ferris camera the sewer line to make sure that the current sewer line is useable.
5. **Wastewater Chlorine Alarm** – Tom shared with the Board that we are in need of new alarm, cost \$2800. Ben made motion to move Forward as necessary taking the money from where Tom see fit, Courtney seconded, 4-0-0
6. **Board Walk Around** – Board set a date to do a walk around on 7/25 9:00 a.m.
7. **153-155 North Main St** – Curb stop is in the parking lot. The owner would like to branch of the curb stop and add two more to put a meter in the house and in the garage. The problem with that is then the curb stops are on private property and it is not normal to branch of a curb stop to run another line. Tom feels that we leave it with the one curb stop.
8. **Meetings** - Discussed having meetings twice a month, regular meeting second week and fourth week work on the bigger stuff and dash board.
9. **Agenda** - Adam requested that Rhonda add to the agenda under the financial update the Budgeted Revenues, and the delinquent Account receivables.
10. **Water/Sewer Ordinances** – Adam suggested that we update the Water Ordinance to match the sewer ordinance in regards to the Superintendent's authority over access to the system.
11. **A/P Sign Off**
12. **Payroll Sign Off**
13. **General Ledger Sign Off**

Respectfully submitted

Rhonda Sheats
Office Manager, Water/Sewer Department