

SELECTMEN MEETING MINUTES

TOWN OF TROY

Thursday March 5, 2020

Selectmen Present: Richard Thackston, Curtis Hopkins, Tim Byrnes

Staff Present: Joe Byk, Town Administrator, Corporal Macek

Chairman Thackston opened meeting at 6:10pm

Members of the Public Present: Richard HKS Thackston

Public Comments: N/A

Department Head Reports:

- a. Police Chief: Corporal Macek updated the Board on the Chief's condition after a heart attack while on duty and recovering from triple by-pass surgery. The Corporal is filling staffing needs with a certified part time officer. Discussion ensued on filling the third officer position if approved at Town Meeting.
- b. Town Administrator: Joe updated the Board on a teleconference between our BMSI accounting rep, Ben Drugg, Sarah Lashua and him re: BMSI processes. There are multiple functionalities to be adopted one step at a time. The first is to generate a user friendly budget/expense/revenue to date report on a monthly basis for the Board, Budget Committee and Department Heads. This will require transcribing significant line item 2020 budget data – subject to approval at Town Meeting - into the BMSI spreadsheet in order for reports to be generated. Joe has targeted mid next week. The Board approved Joe's letter to Attorney Bradley re: the Cooke abatement request.
- c. The Board rescheduled the DOT public hearing date on bridge repair to April 23.

Old Business:

- a. The Board executed documents giving effect to the transfer of two tax deeded properties to Traci and Louis Piscolti (Tax Map 36 Lot 2) and HBD Realty, LLC (Tax Map 13, Lot 70). Joe was directed to conduct the two closings and process the DRA PA-34 forms.
- b. The Board approved Joe's draft amendment to the Personnel Policy and Procedures Manual adding a stipend in lieu of health insurance benefits to Section 5.1 of the Manual.
- c. The Board reviewed the latest draft warrant and voted to approve edits as provided by the Budget Committee via Ben.

Selectman Hopkins, SECOND by Selectman Byrnes VOTES 3-0-0

MOTION to approve Articles 7, 9, and 15 subject to confirmation of the numbers by Town Treasurer.

Selectman Hopkins, SECOND by Selectman Byrnes VOTES 3-0-0

MOTION to approve Articles 10 subject to confirmation of the numbers by the Budget Committee.

Selectman Hopkins, SECOND BBY Selectman Byrnes VOTES 3-0-0

New Business:

- a. The Board directed Joe to send a letter to Ed Atkins to discontinue any "maintenance" of Lloyd Driveway off 151 Quarry Road.
Motion: Selectman Hopkins, SECOND by Selectman Byrnes VOTES 3-0-0
- b. The Board directed Joe to send a letter to Ed Atkins to remove unauthorized driveway entrance at Quarry Road per prior vote of the Select Board.
Motion: Selectman Hopkins, SECOND by Selectman Byrnes VOTES 3-0-0
- c. The Board approved hosting a candidates night at the Town Office on Saturday, March 7 from 3:30 to 5:00 pm. Joe was directed to sufficiently post on all sites.
Motion: Selectman Hopkins, SECOND by Selectman Byrnes VOTES 3-0-0
- d. Joe advised that he had reserved the Troy School facility for the 3/11 Town Meeting and is coordinating w/ the Town Clerk and Ed re setup. Town Reports will be available at both venues and the Library.

Other Business:

- a. The Board signed an Intent to Cut (Timber) request and determined that a building permit was not necessary on the Obert building permit application.

Consent Agenda:

- a. The Board approved payroll manifest for 2/27 and 3/2
Motion: Selectman Hopkins, SECOND by Selectman Byrnes VOTES 3-0-0
- b. The Board approved Accounts Payable manifest for 2/24
Motion: Selectman Hopkins, SECOND by Selectman Byrnes VOTES 3-0-0
- c. The Board approved Public Minutes for 2/20
Motion: Selectman Hopkins, SECOND by Selectman Byrnes VOTES 3-0-0

Correspondence:

- a. The Board reviewed an abatement request from a utility company and directed Joe to coordinate w/ contracted assessor, KRT.
- b. The Board directed Joe to forward the update roadmap correspondence to Ed Atkins.
- c. The Board directed Joe to report streetlight outages on Monadnock Street to Eversource.
- d. The Board directed Joe to deliver refreshments for the candidates event.
- e. The Board directed Joe to respond to the request for information on 2019 building permits. At the request of the Town Treasurer, the Board decided to issue a Tax Anticipation Note in the amount of \$500,000 to cover expenses in anticipation of tax revenues. Chairman Thatcher to negotiate w/ Mascoma Savings, Walpole Savings and TDBank North for most favorable lending terms.
Motion: Selectman Hopkins, SECOND by Selectman Byrnes VOTES 3-0-0

MOTION to adjourn at 7:31 PM by **Selectmen Hopkins, SECOND** by Selectmen Byrnes **VOTES 3-0-0.**

Meeting adjourned at 7:31PM

TROY SELECT BOARD:



Joe Byk
Town Administrator



Richard Thackston, Chairman



Curtis Hopkins



Timothy Byrnes