

## **TROY PLANNING BOARD DRIVEWAY REGULATIONS**

### **Section I: Authority**

Pursuant to the authority vested in the Troy Planning Board by the legislative body of Troy, and in accordance with the provisions of Chapters 236:13 and 674:35 of the New Hampshire Revised Statutes Annotated as amended, the Troy Planning Board adopts the following regulations governing all driveway construction in the Town of Troy.

### **Section II: Purpose**

In as much as driveways are, in effect, intersections, the purpose of this regulation is to provide safe and efficient access to and exits from property, as well as to provide for proper and suitable discharge and control of surface drainage in and around the entrance (within the Town Right of Way) driveways.

### **Section III: Applicability**

A Driveway Permit is required before any driveway that connects to any Town or State Road is constructed, substantially altered, reconstructed, relocated, or paved.

### **Section IV: Driveway Standards**

- A. The following standards shall, at a minimum, apply to all driveways in the Town of Troy except where the driveway intersects a state-maintained road, and NH DOT places other restrictions on the drive entry. When applicable or appropriate, the NH DOT Typical Design Standards shall be followed (“Policy for the Permitting of Driveways and Other Accesses to the State Highway System; NH DOT Bureau of Highway Maintenance; March 10, 2000).
1. Driveways shall have a minimum width of 12 feet. The entrance may be flared out as it approaches the road. If the driveway intersects a paved Town road, the first 5 feet shall be paved.
  2. For purposes of snow removal, general maintenance, and protection of abutters, no driveway shall be constructed closer than 10 feet from abutting property lines.
  3. No driveway shall be constructed within 50 feet of an intersecting road.
  4. Driveways shall intersect roadways at an angle of 90 degrees.
  5. A minimum of a 150-foot all-season safe sight distance in each direction is required, measured from the centerline of the driveway at 3 <sup>3</sup>/<sub>4</sub> feet above the road surface.
  6. When two proposed driveways on the same side of the road are within 50 feet of each other, or when other safety or topographical considerations apply, a common access may be required. In such case, the applicant shall provide documents that adequately establish the perpetual joint easements and maintenance responsibility for the common driveway.
  7. There shall be nor more than one primary access to a single parcel of land unless a need for multiple accesses can be demonstrated, or the frontage along the street is at least 500 feet.
  8. The grade of the driveway entrance will slope away from the road at one (1) inch per foot for the first 20 feet, or as otherwise deemed necessary.
  9. Drainage: The driveway shall not interfere with drainage. Where necessary, culverts, water bars, ditches and other drainage structures shall be installed to insure adequate drainage of the street, and to prevent excessive drainage from the driveway on the roadway.

10. Where required, culverts shall be at least 15 inches in diameter if corrugated, or 12 inches if smooth bore. A minimum of 12 inches of fill shall be placed over the culvert. The culvert may be required to have a catch basin with a cover at the inlet end and a concrete or stone header at the outlet end. The culverts shall be installed by the landowner under the supervision of the Public Works Director.
11. Driveways shall not interrupt the natural or ditch line flow of drainage water. Where shallow ditch lines or natural drainage courses exist, driveways may be swaled at a point beyond the shoulder to accommodate the flow of storm water.
12. Driveways providing access for multi-unit residential, commercial, or industrial uses shall be designed to conform with good engineering practice using the NHDOT manual, Administrative Rules for the Permitting of Driveways and Other Accesses to the State Highway System as a guide.

**Section V: Administration and Enforcement**

- A. These Regulations shall be administered and enforced by the Selectmen, who will rely on the Public Works Director to review all applications, inspect the work, and otherwise inform the Selectmen as to compliance with these Regulations. The Selectmen may grant waivers from or modifications to these provisions only upon a recommendation from the Public Works Director.
- B. Applications shall be filed on forms provided by the Office of the Selectmen. The forms indicate what information is required to be submitted in order for the application to be properly processed.
- C. Where a building permit is required, the application to construct a driveway will accompany the building permit application.
- D. Construction on a driveway may not proceed until the driveway permit has been issued. The Public Works Director must be informed by the property owner when construction is beginning and ending, so that inspections can be scheduled.

**Adopted October 3, 2012**