

TROY BOARD OF SELECTMEN MEETING
THURSDAY, JANUARY 18, 2024, 5:00 P.M.
TROY TOWN HALL

1 1. *Chairman Chasse called the meeting to order at 5:00 pm.*

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3 **Selectmen present:** Chairman Chasse, Selectman Hopkins
4 Not Present: Selectman Thackston

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6 **Also present:** Town Administrator Jeremy Bourgeois, resident Matt Whooley

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8 2. **MOTION** to enter NON-PUBLIC SESSION under NH RSA 91-A:3, II (b), hiring and
9 compensation of a public employee, Chairman Chasse, **SECOND** by Selectman Hopkins.
10 **Roll Call Vote: Chasse, Yes; Hopkins, Yes.**

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12 The Board of Selectmen entered Non-Public Session at 5:01 p.m.

13
14 **MOTION** to exit non-public session under RSA 91-A:3, II (b), Selectman Hopkins,
15 **SECOND** by Chairman Chasse. **Roll Call Vote: Chasse, Yes; Hopkins, Yes.**

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17 The Board of Selectmen exited the Non-Public Session and returned to public session at 6:00
18 p.m.

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20 3. **BOARD MEMBER COMMENTS:** Selectman Hopkins reported on upcoming events
21 sponsored by the Recreation Committee: January 20, 2024, Beef dinners to go will be
22 available at the Community Center from 4-6 PM. January 27, 2024 there will be an art party
23 at the Community Center, February 2, 2024 is roller skating, February 10, 2024 is movie
24 night at the Community Center, and February 17, 2024 there will be a karaoke night. He
25 announced there will not be any community breakfasts for February and March and that they
26 will resume April 6th.

27
28 Chairman Chasse reminded everyone to vote in the New Hampshire Presidential Primary on
29 January 23rd. He stated he attended the recent Water and Sewer Commission meeting, with
30 one major topic being fire hydrants in Town. He stated he wondered if there were grant
31 opportunities available that the Town may be able to apply for.

32
33 4. **PUBLIC COMMENT:** None

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35 5. **2024 BUDGET:**

36 The Board reviewed 2024 budget proposals prepared and presented by Town Administrator
37 Bourgeois: Street Lighting #4316 (\$15,000), Town Common #4500, Patriotic #4583 (\$800),
38 and Industrial Development #4652 (\$1). Most of these accounts are single line budgets and
39 were all approved as presented recently by the Budget Committee.

40 **MOTION** to approve the 2024 budget proposals as presented for accounts #4316, #4500,
41 #4583, #4652, Selectman Hopkins, **SECOND** by Chairman Chasse. **VOTES: 2-0-0.**

43 The Board went over previously approved budget accounts that now had some funding
44 disagreements after the Budget Committee's review and votes. They also revisited some
45 accounts that had new bottom-line figures.

46
47 **Selectmen's Office #4130:** Some minor edits had been made regarding benefit calculations.
48 **MOTION** to approve the 2024 budget proposal for account #4130 in the amount of
49 \$327,511, Selectman Hopkins, **SECOND** by Chairman Chasse. **VOTES: 2-0-0.**

50
51 **Town Clerk/Tax Collector's Office #4132:** The Budget Committee zeroed out the "Clerk"
52 line in the 2024 budget proposal, which was previously reduced from \$10,000 to \$7,500 by
53 the Board of Selectmen.

54 **MOTION** to approve the 2024 budget proposal for account #4132 in the amount of
55 \$158,734, Selectman Hopkins, **SECOND** by Chairman Chasse. **VOTES: 2-0-0.**

56
57 **Town Hall Building #4194:** The Board discussed the Budget Committee reducing the line
58 for Town Hall repairs from \$18,000 to \$5,000. The Board decided to stick to their original
59 approval amount that included the additional \$13,000 in funding.

60
61 **Support for Public Services #4445:** The Board discussed the edits the Budget Committee
62 made regarding 2024 funding requests for local nonprofit organizations. They agreed to
63 postpone revisiting this account until some additional information requested from an
64 organization was received.

65
66 **6. NEW BUSINESS:**

67 A. The Board reviewed a solar permit received for Map 18, Lot 260.

68 **MOTION** to approve the solar permit application for Map 18, Lot 260, Selectman Hopkins,
69 **SECOND** by Chairman Chasse. **VOTES: 2-0-0.**

70
71 B. The Board discussed two requests from Police Chief Ellis for purchases to be paid for out of
72 the Town's Emergency Management Expendable Trust Fund.

73 **MOTION** to approve the Emergency Management Expendable Trust Fund purchase requests
74 in the amounts of \$1,190 and \$2,100, Selectman Hopkins, **SECOND** by Chairman Chasse.
75 **VOTES: 2-0-0.**

76
77 C. The Board reviewed a draft of the 2024 Town Warrant. The Board decided it may be better
78 to reword the article to purchase a new police cruiser in order to allow the Police Chief to be
79 more flexible regarding exact pricing, year, make, model, etc. Town Administrator Bourgeois
80 will coordinate with Chief Ellis to redraft wording for the article.

81
82 D. The Board announced that the 2024 Town Candidate's Forum is scheduled for February 29th
83 at 6 PM at Town Hall.

84
85 E. Chairman Chasse stated he would like to ask Selectman Thackston if he's willing to write up
86 the 2023 annual report recap on behalf of the Selectmen. Administrator Bourgeois will
87 follow up with Selectman Thackston regarding this.

88
89 F. Administrator Bourgeois stated that he had received a request from the Town Moderator to
90 have the Town attorney present at the 2024 Town Meeting. Administrator Bourgeois was

91 waiting to hear back from him regarding his availability and provided some possible
92 alternatives if he can't make it. The Board agreed to have an attorney present for Town
93 Meeting night, Wednesday, March 13th.

94 **MOTION** to approve the Town Moderator's request to have Town Counsel present at the
95 2024 Town Meeting, Selectman Hopkins, **SECOND** by Chairman Chasse. **VOTES: 2-0-0.**
96

- 97 G. The Board discussed a recent quote received from World Wide Computer Services to replace
98 the Executive Assistant's office laptop. The Board and Town Administrator decided to
99 upgrade and replace the laptop used for payroll and accounts payable and reuse the old one
100 for the new contracted Town Assessor and possibly the Treasurer as well. Town
101 Administrator Bourgeois will work with World Wide to order the new laptop and coordinate
102 the setup of that and getting the Assessor up a new user.

103 **MOTION** to approve the purchase of a laptop replacement for the Executive Assistant's
104 office in the amount of up to \$1,637, Selectman Hopkins, **SECOND** by Chairman Chasse.
105 **VOTES: 2-0-0.**
106

107 Chairman Chasse mentioned that the Road Agent would like to get a laptop to use within the
108 Highway Department for outside of the office trainings and such. The Town Administrator
109 stated it would be good to have one as a backup to the normal office desktop as well. He will
110 follow up with the Road Agent to explore options to buy the department a laptop.
111

- 112 H. The Board reviewed the Winter Maintenance Policy that was adopted by the Selectmen in
113 2022. The wording regarding snow removal for the Troy Elementary School and mailbox
114 damaging and replacement was discussed. They agreed to reword the policy that outlines the
115 removal of snow at the school, seeing as the regional district contracts to have it done already
116 by an outside vendor.
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- 118 I. The Board reviewed the Town's Personnel Policy regarding the language about closing
119 Town Hall due to weather. Town Administrator Bourgeois stated going forward they would
120 utilize WMUR's closings listing as the Town is already set up to do that, as well as post
121 notice on the Town website and on the Town Hall front door. He mentioned he's in the
122 process of going through the current policy and marking it up for possible edits. He stated he
123 would prefer the Board review the entire policy at once and make any edits at that time, once
124 he has completed the review and researched other policies. The Board agreed to do that and
125 hold off on any changes at this time.
126

- 127 J. The Board reviewed an application received for a veteran's tax credit exemption. Town
128 Administrator Bourgeois stated the Town Assessor reviewed the application and
129 recommended it move forward for Board approval.

130 **MOTION** to approve the Veteran's Tax Exemption application for Map 18, Lot WP07,
131 Block 193, in the amount of \$500, Selectman Hopkins, **SECOND** by Chairman Chasse.
132 **VOTES: 2-0-0.**
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134 7. CONSENT AGENDA:

135 A. Recent Manifests-

Payroll	Week Ending Date	Check Date	Total
	1/7/2024	1/12/2024	\$ 18,785.79
	1/14/2024	1/22/2024	\$ 17,165.23

Accounts Payable	NA	12/31/2023	\$ 8,271.66
	NA	12/31/2023	\$ 2,596.75
	NA	1/8/2024	\$ 115.47
	NA	1/17/2024	\$ 4,307.53
	NA	1/18/2024	\$ 38,743.19

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MOTION to approve the payroll and accounts payable manifests, as submitted, Selectman Hopkins, **SECOND** by Chairman Chasse. **VOTES: 2-0-0.**

B. Previous Meeting Minutes-

MOTION to approve the meeting minutes from the January 4, 2024 meeting, as submitted, Selectman Hopkins, **SECOND** by Chairman Chasse. **VOTES: 2-0-0.**


MOTION to approve the meeting minutes from the January 4, 2024 meeting, Non-Public Session, as submitted, Selectman Hopkins, **SECOND** by Chairman Chasse. **VOTES: 2-0-0.**

8. NEXT MEETING: Thursday, February 1, 2024 at 6 PM.

MOTION to adjourn the meeting, Selectman Hopkins, **SECOND** by Chairman Chasse. **VOTES: 2-0-0.**


The Board of Selectmen meeting adjourned at 7:30 p.m.

TROY SELECT BOARD:


Jeremy Bourgeois, Town Administrator


TJ Chasse, Chairman

Curtis Hopkins


Richard H. Thackston, III