

TROY BOARD OF SELECTMEN MEETING  
THURSDAY, JANUARY 4, 2024, 6:00 P.M.  
TROY TOWN HALL

- 1 1. *Chairman Chasse called the meeting to order at 6:12 pm.*

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3 Selectmen present: Chairman Chasse, Selectman Hopkins (via phone), Selectman  
4 Thackston.

5  
6 Also present: Town Administrator Jeremy Bourgeois, Police Chief Dave Ellis, Resident Carl  
7 Patten, Welfare Administrator Tara Chasse, Town Clerk Christina Howells, resident Carl  
8 Patten, resident Matt Whooley

- 9  
10 2. **BOARD MEMBER COMMENTS:** Selectman Hopkins reported on upcoming events  
11 sponsored by the Recreation Committee – January 6, 2024, Community Breakfast at the  
12 Community Center from 7 a.m. to 10 a.m. January 5, 2024, Friday, Roller skating at the  
13 Troy School. Chairman Chasse stated he would be attending the upcoming Water & Sewer  
14 Commission meeting next week, as the Board’s representative.

- 15  
16 3. **PUBLIC COMMENT:** Town resident Carl Patten addressed the Board as part of his  
17 scheduled time with public comments. He expressed his concern for what he believes is a  
18 lack of building code enforcement in town and especially with the development of the Troy  
19 Mills. The Board and Carl had a lengthy discussion regarding the history of the Mills  
20 redevelopment projects, the Town’s history with hiring a Building Inspector, etc. Selectman  
21 Thackston offered details about the topic being on past Town warrants, the possibility of  
22 sharing a Building Inspector with other towns, and how the Town had contracted with a  
23 company for building inspector services in the past. Chairman Chasse stated the Board  
24 recognizes the need for a Building Inspector and will address that soon. Mr. Patten provided  
25 the Board with some printouts regarding the redeveloper of the Mills and asked they be part  
26 of the record for this meeting. The Board stated the Planning Board approved a  
27 redevelopment plan in 2006. Chairman Chasse read some public comments from the live  
28 video feed. The Board ended conversation on the topic by saying it is a work in progress  
29 regarding hiring someone for Building Inspector.

30  
31 Police Chief Dave Ellis asked about the Mills having an occupancy permit. He stated there  
32 appeared to be people living there that were performing work on the Mills. The Board replied  
33 that the Code Enforcement Officer would be the one to look into this and send the owner a  
34 letter if necessary.

35  
36 Chief Ellis provided the Board a quote to get a new police cruiser this year, along with draft  
37 warrant article language. He discussed how the Town has usually gone about funding it. The  
38 quote was for \$68,964, to get the new cruiser fully fitted for normal use by the town. He  
39 stated he believed the police department’s capital reserve fund had a balance of around  
40 \$31,000 that could be used. The Board will need to address how to fund the remainder of the  
41 purchase outside of a police department capital reserve fund withdrawal.

- 42  
43 4. **2024 BUDGET PRESENTATIONS:**

44 **Welfare #4442:** Welfare Manager Tara Chasse presented her 2024 budget request to the  
45 Board. She reviewed 2022 vs. 2023 actuals and explained her 2024 requested increases. She  
46 stated the Town has utilized welfare liens and repayment plans to try to recoup some of the

47 welfare costs. The Board decided to increase the welfare rent assistance line to \$20,000, up  
48 from her request of \$17,500.

49 **MOTION** to approve the 2024 Welfare budget, account #4442, in the total amount of  
50 \$37,759.30, Selectman Thackston, **SECOND** by Selectman Hopkins. **VOTES: 3-0-0.**

51  
52 **Town Clerk/Tax Collector #4132:** Town Clerk Christina Howells presented her budget  
53 request to the Board. She explained that she added \$10,000 in funding to the “clerk” line,  
54 account line 4132-121, within the department budget in case the warrant articles to split the  
55 two positions of Town Clerk and Tax Collector fails at Town Meeting. The Town Clerk and  
56 Board decided to reduce that line request from \$10,000 to \$7,500 after some discussion. The  
57 Board asked some questions regarding the postage machine and printing/forms line.

58 **MOTION** to approve the 2024 Town Clerk Tax Collector budget, account #4132, in the total  
59 amount of \$175,763, Selectman Thackston, **SECOND** by Selectman Hopkins. **VOTES: 3-**  
60 **0-0.**

61  
62 **Elections #4140:** Town Clerk Christina Howells presented the Elections budget request to  
63 the Board. It was discussed that the amount of elections in 2024 is up due to the Presidential  
64 Primary, state primary, etc.

65 **MOTION** to approve the 2024 Elections budget, account #4140, in the total amount of  
66 \$3,001 Selectman Thackston, **SECOND** by Selectman Hopkins. **VOTES: 3-0-0.**

67  
68 **Highway #4312:** This was a revisit of the 2024 highway department’s budget request. The  
69 Board received an amended request with significant reductions.

70 **MOTION** to approve the 2024 Highway Department budget, account #4312, in the total  
71 amount of \$393,798, Selectman Thackston, **SECOND** by Selectman Hopkins. **VOTES: 3-**  
72 **0-0.**

73  
74 **Selectmen’s Office #4130:** Town Administrator Jeremy Bourgeois presented the 2024  
75 budget request to the Board. The Board discussed possible Moderator and Supervisors of the  
76 Checklist compensation adjustments and how they would go into a separate warrant article  
77 and presented to the voters. The Board discussed the desire to move the entire Treasurer’s  
78 stipend into this account and round it up to \$7,000 annually. This would allow the Town to  
79 reduce the treasurer’s line in the Water/Sewer budget to \$1. The Board added \$1 to the  
80 Conservation Consultant line 4130-126. The Board increased the equipment purchase line,  
81 added \$1 to the equipment repair line, 4130-325.

82 **MOTION** to approve the 2024 Selectmen’s office budget, account #4310, in the total  
83 amount of \$332,516, Selectman Thackston, **SECOND** by Selectman Hopkins. **VOTES: 3-**  
84 **0-0.**

85  
86 **Auditing #4150:** This is a single line account used for paying the auditing firm to conduct  
87 annual audits of the Town’s finances.

88 **MOTION** to approve the 2024 Auditing budget, account #4150, in the total amount of  
89 \$50,000, Selectman Thackston, **SECOND** by Selectman Hopkins. **VOTES: 3-0-0.**

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92 **Legal #4153:** This is a single line account used for paying the Town attorney for various  
93 legal matters.

94 **MOTION** to approve the 2024 Legal budget, account #4153, in the total amount of \$45,000,  
95 Selectman Thackston, **SECOND** by Selectman Hopkins. **VOTES: 3-0-0.**

96  
97 **General Government Buildings-Town Hall #4194:** This account is used to cover the  
98 cleaning of Town Hall, electricity, heating, and building maintenance/repair.

99 **MOTION** to approve the 2024 General Government Buildings budget, account #4194, in the  
100 total amount of \$40,438, Selectman Thackston, **SECOND** by Selectman Hopkins. **VOTES:**  
101 **3-0-0.**

102  
103 **Regional Associations #4197:** This account is used to pay the annual membership dues for  
104 Southwest Regional Planning and the Municipal Managers Association of New Hampshire.

105 **MOTION** to approve the 2024 Regional Associations budget, account #4197, in the total  
106 amount of \$4,069, Selectman Thackston, **SECOND** by Selectman Hopkins. **VOTES: 3-0-0.**

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108 **Other General Government #4199:** This account only funds line 4199-267, which is used  
109 for property tax refunds/abatements. The Board anticipates there may be an increase for this  
110 in 2024 due to the recent revaluation of Town done in 2023.

111 **MOTION** to approve the 2024 Other General Government budget, account #4199, in the  
112 total amount of \$25,000 Selectman Thackston, **SECOND** by Selectman Hopkins. **VOTES:**  
113 **3-0-0.**

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115 **Support for Public Services #4445:** The Board discussed the 2024 funding requests from  
116 local nonprofit organizations that offer services to Troy residents. The Board decided to  
117 increase the amount for Monadnock Child Advocacy Center from \$1,100 to \$1,500. They  
118 also increased CASA from \$1,000 to \$1,500. Community Transportation from \$1,000 to  
119 \$1,500.

120 **MOTION** to approve the 2024 Support for Public Services budget, account #4445, in the  
121 total amount of \$23,856 Selectman Thackston, **SECOND** by Selectman Hopkins. **VOTES:**  
122 **3-0-0.**

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125 **5. NEW BUSINESS:**

126 A. The Board reviewed the recently received notice of meals and rooms tax revenue from  
127 the State of New Hampshire to the Town as unanticipated revenue.

128 **MOTION** to approve the New Hampshire Meals and Rooms tax revenue totaling  
129 \$201,535.66, Selectman Thackston, **SECOND** by Selectman Hopkins. **VOTES: 3-0-0.**

130  
131 B. The Board discussed the previously received contract from EMax for ambulance billing  
132 for the Town. This agreement was proposed and supported by both Fire Chiefs of Troy and  
133 the Town of Fitzwilliam.

134 **MOTION** to approve the EMax ambulance billing contract for the Town of Troy as  
135 proposed, Selectman Thackston, **SECOND** by Selectman Hopkins. **VOTES: 3-0-0.**

136  
137 Selectman Thackston recommended the Town look into the cost for a DocuSign account to  
138 use. He noted the Town has used his account for quite some time and while he has no issue  
139 with this moving forward, there is an election upcoming that could potentially affect his spot  
140 on the Board going forward.

142 C. The Board reviewed an abatement received by the Town for Map 5, Lot 27 (public  
143 utility).

144 **MOTION** to approve the abatement, Selectman Thackston. **SECOND** by Selectman  
145 Hopkins. **VOTES: 3-0-0.**

146  
147 **6. CONSENT AGENDA:**

148 A. Recent Manifests –

	<u>WE Date</u>	<u>Check Date</u>	<u>Total</u>
PR	12/24/2023	12/29/2023	\$ 18, 403.97
	12/29/2023	12/29/2023	\$1,504.23
	12/31/2023	1/8/2024	\$21,267.72
A/P	NA	12/21/2023	\$ 21,297.02
		12/26/2023	\$6,761.95
	*includes school payment	12/28/2023	\$173,477.42
		12/31/2023	\$10,831.28
		1/4/2024	\$2,853.39

149  
150 **MOTION** to approve the payroll and accounts payable manifests, as submitted, Selectman  
151 Thackston, **SECOND** by Selectman Hopkins. **VOTES: 3-0-0.**

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153 B. Previous Meeting Minutes –

154 **MOTION** to approve the meeting minutes from the December 20, 2023 meeting, as  
155 submitted, Selectman Thackston, **SECOND** by Selectman Hopkins. **VOTES: 3-0-0.**

156 **MOTION** to approve the meeting minutes from the December 20, 2023 meeting, Non-Public  
157 Session, as submitted, Selectman Thackston, **SECOND** by Selectman Hopkins. **VOTES: 3-**  
158 **0-0.**

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160 **7. NEXT MEETING:** Thursday, January 18, 2023 at 5 PM. The Board will open the meeting  
161 at 5 PM, enter into a nonpublic session to discuss a potential Town employee hire. The public  
162 portion of that meeting will begin at 6 PM, once the Board has returned from their nonpublic  
163 session.

164  
165 **MOTION** to enter NON-PUBLIC SESSION under NH RSA 91-A:3, II (b), hiring and  
166 compensation of a public employee and **NH RSA 91-A:3, II (e):** litigation against the Town,  
167 Chairman Chasse, **SECOND** by Selectman Hopkins. **Roll Call Vote: Chasse, Yes;**  
168 **Hopkins, Yes; Thackston, Yes.**

169  
170 The Board of Selectmen entered Non-Public Session at 8:34 p.m.

171  
172 **MOTION** to exit non-public session under RSA 91-A:3, II (b) & RSA 91-A:3, II (e),  
173 Selectman Thackston, **SECOND** by Selectman Hopkins. **Roll Call Vote: Chasse, Yes;**  
174 **Hopkins, Yes; Thackston, Yes.**

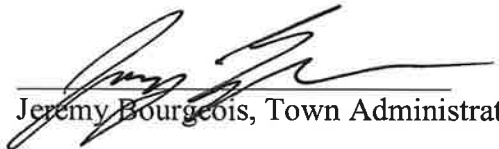
175  
176 The Board of Selectmen exited the Non-Public Session and returned to public session at 9:04  
177 p.m.

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**MOTION** to adjourn, Selectman Thackston, **SECOND** by Selectman Hopkins. **VOTES: 3-0-0.**

The Board of Selectmen meeting adjourned at 9:05p.m.

**TROY SELECT BOARD:**

  
\_\_\_\_\_  
Jeremy Bourgeois, Town Administrator

  
\_\_\_\_\_  
TJ Chasse, Chairman

  
\_\_\_\_\_  
Curtis Hopkins

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Richard H. Thackston, III