

TROY BOARD OF SELECTMEN MEETING
THURSDAY NOVEMBER 3, 2022, 6:00 P.M.
TROY TOWN HALL

1 1. *Chairman Thackston called the meeting to order at 6:00 p.m.*
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3 **Selectmen present:** Chairman Thackston, Selectman Hopkins, Selectman Chasse
4 **Also present:** Mary Guild, Town Administrator
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6 2. **NON-PUBLIC SESSION, under NHR RSA 91-A:3, II (a):** This item was moved to later in
7 the meeting as the individual requesting the session had not arrived yet.
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9 **5. 2023 BUDGET REQUESTS:**

10 A. Historical Society – Kim and Billy Chaffee, Lynn Smith, Kathy Marrotte and Mary Lee
11 Obert were all present to discuss budget requests for Troy Historical Society in the total
12 amount of \$950. **MOTION** to accept the request as submitted, Selectman Hopkins,
13 **SECOND** by Selectman Chasse. **VOTES: 3-0-0.**

14 B. Kimball Hall – The same group presented budget requests for Kimball Hall in the total
15 amount of \$8,300. **MOTION** to accept the request as submitted, Selectman Hopkins,
16 **SECOND** by Selectman Chasse. **VOTES: 3-0-0.**

17 C. RR Depot – The group then presented the RR Depot 2023 budget requests in the amount of
18 \$13,680. **MOTION** to accept the request as submitted, Selectman Hopkins, **SECOND** by
19 Selectman Chasse. **VOTES: 3-0-0.**
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21 Ms. Chaffee then presented a draft Warrant Article for inclusion on the Town Warrant for
22 voters in March. The Warrant Article is asking for \$11,102 to finish exterior repairs at Kimball
23 Hall.
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25 All three budget requests will move forward in the process to the Budget Committee.
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27 The Board returned to agenda item #2:
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29 **MOTION** to enter Non-Public Session under NH RSA 91-A:3, II (a), Selectman Hopkins,
30 **SECOND** by Selectman Chasse. **Roll Call Vote: Thackston, Yes; Hopkins, Yes;**
31 **Chasse, Yes.**
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33 The Board entered Non-Public Session at 6:14 p.m.
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35 During the Non-Public Session, the Board discussed the Welfare Officer position with Elaine
36 Moore who has been filling the role very successfully for a number of years.
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38 **MOTION** to exit Non-Public Session under NH RSA 91-A:3, II (a), Selectman Hopkins,
39 **SECOND** by Selectman Chasse. **Roll Call Vote: Thackston, Yes; Hopkins, Yes;**
40 **Chasse, Yes.**
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42 The Board exited Non-Public Session at 6:30 p.m.
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44 **MOTION** to accept, with regret, the resignation of Mrs. Moore from the position of Welfare
45 Officer for the Town of Troy immediately, Selectman Hopkins, **SECOND** by Selectman
46 Chasse. **VOTES: 3-0-0.**

47
48 Mrs. Moore offered assistance in finding a replacement and in helping a new individual to learn
49 the job.

50 **3. BOARD MEMBER COMMENTS:**

51 A. Planning Board –

- 52 • Selectman Hopkins reported on the November 2, 2022 Planning Board meeting. The
53 Board is reviewing the site plan review procedure and drafting amendments to the
54 Zoning Ordinance for voters in March.

55 B. Recreation Committee/Department –

- 56 • Selectman Hopkins reported another successful Haunted House from the Halloween
57 weekend. The Recreation Committee and volunteers worked very hard to provide a fun
58 event for visitors. The Recreation Committee has scheduled time next week to remove
59 the Haunted House from the second floor of Town Hall.
- 60 • Selectman Hopkins announced roller skating, Friday November 4, 2022 at Troy
61 Elementary School from 6:00 p.m. to 9:00 p.m.
- 62 • Saturday November 5, 2022 Community Breakfast at the Community Center. The
63 breakfast is a buffet style meal
- 64 • Saturday November 12, Community Dinner. Turkey dinner and all the sides. Pick up
65 begins at 4:00 p.m. and will run until sold out or until 6:00 p.m.

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67 C. Troy Water & Sewer Commission –

- 68 • Selectman Chasse noted the Water & Sewer Commission upcoming meetings:
69 Wednesday November 9 at 6:00 p.m.

70 D. Zoning Board of Adjustment –

- 71 • Selectman Chasse noted a meeting on November 1. One application was reviewed, the
72 meeting was continued. The ZBA is seeking a legal opinion of the question.

73
74 Selectman Chasse also attended the meeting with the Cheshire County Commissioners
75 regarding the ambulance service they are starting up. They should be ready to serve
76 communities on November 14. The commission is looking for an upcoming meeting with
77 the Board of Selectmen. Administrator Guild will arrange a meeting.

78
79 Chairman Thackston encouraged voting on Tuesday November 8, 2022 at S.E. Paul Community
80 Center.

81
82 **6. NEW BUSINESS:**

- 83 A. Building Permit Application, M18, L195-02 was addressed at this time as the applicant,
84 Chad Branon of CWMA Realty was present. The application was reviewed and discussed.
85 **MOTION** to approve the application, as submitted, Selectman Hopkins, **SECOND** by
86 Selectman Chasse. **VOTES: 3-0-0.**

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88 **4. PUBLIC COMMENT:** Mike Perry of 14 Nelson Street was in attendance to report on Howard
89 Street condition. It seems there is a sink hole on the right of way caused by construction
90 vehicles running over Mr. Nelson's property. Mr. Nelson just wants the Board to know how the

91 condition of the street was arrived at. Chairman Thackston thanked Mr. Nelson for attending
92 and letting the Board know.

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94 **5. 2023 BUDGET REQUESTS:** Police Chief David Ellis presented his departments' requested
95 2023 Budgets.

96 D. Police Department – **MOTION** to accept the request as submitted, Selectman Hopkins,
97 **SECOND** by Selectman Chasse. **VOTES: 3-0-0.** Total amount of request for the Police
98 Department is \$477,241. Most of the increase due to wages and related payroll expenses.

99 E. Police Revenue Offset - **MOTION** to accept the request as submitted, Selectman Hopkins,
100 **SECOND** by Selectman Chasse. **VOTES: 3-0-0.** Total amount of request for the Police
101 Revenue Offset accounts is \$44,907. These accounts are made up of mostly wage related
102 expenses and is offset by revenue received.

103 F. Animal Control - **MOTION** to accept the request as submitted, Selectman Hopkins,
104 **SECOND** by Selectman Chasse. **VOTES: 3-0-0.** Total amount of the Animal Control
105 accounts is \$1,850. Increase in these lines over the last few years is due to costs associated
106 with placing animals at the shelter.

107 G. Emergency Services Building - **MOTION** to accept the request as submitted, Selectman
108 Hopkins, **SECOND** by Selectman Chasse. **VOTES: 3-0-0.** Total amount of request for
109 the Emergency Services Building is \$10,795. Increase is due to heating fuel costs.

110 H. Emergency Management - **MOTION** to accept the request as submitted, Selectman
111 Hopkins, **SECOND** by Selectman Chasse. **VOTES: 3-0-0.** Total amount requested is
112 \$442.

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114 **6. NEW BUSINESS:**

115 B. Water & Sewer Funds Release – The Board was given a copy of the recent request to
116 withdraw funds from the Water & Sewer Department Capital Reserve Fund in order to pay
117 for engineering costs associated with bringing the sewer operation into compliance with the
118 State of New Hampshire Department of Environmental Services. This is an ongoing
119 project. The Water & Sewer Commission submitted the request.

120 C. NH DOT Mill Street Bridge Project – The Board received an e-mail from the NH
121 Department of Transportation. The DOT has tentatively scheduled reconstruction of the
122 Mill Street bridge deck replacement. The hope is that this will be addressed in December of
123 2022. If the schedule is unable to be met, the Dot hopes to get to it in 2023.

124 D. Tax Rate Setting – The Board reviewed the preliminary tax rate set by the Department of
125 Revenue Administration for the Town of Troy at \$30.88 per thousand. **MOTION** to add
126 \$100,000 unassigned funds to the tax effort, bringing the rate to \$30.18 per thousand
127 Selectman Chasse, **SECOND** by Selectman Hopkins. **VOTES: 3-0-0.**

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129 **7. OLD BUSINESS:**

130 A. October 6, 2022 Meeting Minutes – The minutes were incomplete at the October 20, 2022
131 meeting, requiring the Board to table the approval to this meeting. The minutes have been
132 completed. **MOTION** to approve the minutes of the Board of Selectmen October 6, 2022
133 meeting as submitted, Selectman Hopkins, **SECOND** by Selectman Chasse. **VOTES: 3-0-**
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8. BOARD CORRESPONDENCE:

A. NH Municipal Association, Legal – A letter was received seeking direction for old legal issues asked by the Town of Troy to NHMA Legal. *A copy of the letter is attached to these minutes.* **MOTION** to authorize destruction of the NHMA Legal notes, Selectman Hopkins, **SECOND** by Selectman Chasse. **VOTES: 3-0-0.**

9. CONSENT AGENDA:

A. Recent Manifests –

Payroll & Accounts Payable Manifests to be Approved				
Payroll	WE Date	Check Date	Total	Notes
	10/23/2022	10/31/2022	\$ 13,909.12	
	10/30/2022	11/7/2022	\$ 13,413.69	
Accounts Payable	NA	10/27/2022	\$ 329,289.51	INCLUDES OCT. SCH. PMT. \$291,362.33 (HOLDING)
				& HEALTH TRUST PMT. \$13,822.66
	NA	11/3/2022	\$ 2,214.29	

MOTION to approve payment of manifests presented, Selectman Hopkins, **SECOND** by Selectman Chasse. **VOTES: 3-0-0.**

B. Previous Meeting Minutes –

1. **MOTION** to approve the minutes of the October 20, 2022 Board of Selectmen meeting, as written, Selectman Hopkins, **SECOND** by Selectman Chasse. **VOTES: 3-0-0.**

10. ADMINISTRATOR REPORT:

A. Town Hall Alarms Update – The alarm systems at the Town Hall have been updated and repaired. Testing has confirmed all works as it should.

B. Sign Permit Application – Tristan Hopkins was present with a sign permit application for Priam Gunsmithing. The proposed sign will replace a sign that was previously in the location. **MOTION** to approve the application as submitted, Selectman Hopkins, **SECOND** by Selectman Chasse. **VOTES: 3-0-0.** Additionally, a sign permit application was addressed for Thai Bamboo relocation to North Main Street. The proposed sign is also replacing an existing sign. **MOTION** to approve the application as submitted, Selectman Hopkins, **SECOND** by Selectman Chasse. **VOTES: 3-0-0.**

11. NEXT MEETING: November 17, 2022

Administrator Guild will contact Cheshire County for availability to attend.

12. NON-PUBLIC SESSION, under NH RSA 91-A:3, II (b):

MOTION to enter Non-Public Session under NH RSA 91-A:3, II (b), Selectman Hopkins, **SECOND** by Selectman Chasse. **Roll Call Vote: Thackston, Yes; Hopkins, Yes; Chasse, Yes.**

The Board entered Non-Public Session at 7:35 p.m.

174 **MOTION** to exit Non-Public Session under NH RSA 91-A:3, II (b), Selectman Hopkins,
175 **SECOND** by Selectman Chasse. **Roll Call Vote: Thackston, Yes; Hopkins, Yes;**
176 **Chasse, Yes.**

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178 While in Non-Public Session the Board discussed personnel issues.

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180 The Board exited Non-Public Session at 8:12 p.m.

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182 There was some discussion regarding upcoming budget issues and the 2023 Town Warrant.

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184 **MOTION** to adjourn the meeting Selectman Hopkins, **SECOND** by Selectman Chasse.

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VOTES: 3-0-0.

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187 *The Board of Selectmen meeting adjourned at 8:35 p.m.*

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189 **TROY SELECT BOARD:**

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Mary Guild, Town Administrator

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Richard Thackston, Chairman



Curtis Hopkins



TJ Chasse