

SELECT BOARD MEETING MINUTES
TROY TOWN HALL
TOWN OF TROY, NH

Thursday March 17, 2022

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1. *Chairman Thackston called the meeting to order at 6:03 P.M.*

2. **NON-PUBLIC SESSION, under NH RSA 91-A:3, II (c):** MOTION to enter Non-Public Session, Selectman Hopkins, **SECOND** by Selectman Chasse. **Roll Call Vote: Thackston, Yes; Hopkins, Yes; Chasse Yes.**

The Board entered Non-Public Session at 6:04 P.M.

The Board spoke with Misters Herb and Ben Drugg. No decisions were made and directions were given to the Druggs on “next steps” for a development presented. The development was previously established prior to Zoning Ordinance adoption.

MOTION to exit non-public session under RSA 91-A:3, II (a), (c), Selectman Hopkins, **SECOND** by Selectman Chasse. **Roll Call Vote: Thackston, Yes; Hopkins, Yes; Chasse, Yes.**

The Board of Selectmen exited Non-Public Session at 6:20 P.M.

Chairman Thackston introduced TJ Chasse, newly elected Selectman to the public.

3. **PUBLIC COMMENT:** Darren Aho came before the Board to address a previously approved development at 152 Monadnock Street. The approved proposal is for six attached dwelling units with restrictions of above 55 years of age for residents. Mr. Aho also spoke of an additional twelve units that have not been approved. Chairman Thackston pointed Mr. Aho in the direction of the Planning Board for those additional twelve units. Chairman Thackston also directed Mr. Aho to fill out and pay for a building permit for the initial six units.

From the FaceBook Livestream of the meeting, Celia Harkins commented on the counting of ballots at the recent local elections.

4. **BOARD MEMBER COMMENTS:** Selectman Hopkins noted correspondence received from Southwest Regional Planning Commission outlining assistance they can offer to municipalities in reference to road paving and maintenance scheduling. Administrator Guild will pass this information along to Troy’s Road Agent, Ed Atkins.

Selectman Hopkins also reported on the most recent Conservation Commission meeting.

Selectman Hopkins noted the upcoming events sponsored by the Recreation Department:

- April 2, 2022, Community Breakfast, 7:00 a.m. – 10:00 a.m
- April 9, 2022, Community Dinner – Ham

44 Selectman Hopkins thanked the community for voting and for support at the Annual Town
45 Meeting.

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47 **5. BOARD REORGANIZATION:**

48 A. Officers Election - Selectman Hopkins **NOMINATED** Richard Thackston as Chairman of
49 the Board of Selectmen, **SECOND** by Selectman Chasse. **VOTES: 2-0-1**, Chairman
50 Thackston abstained.

51

52 B. Committee Assignments - The slate was determined and is as follows:

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Planning Board	Curtis Hopkins, Selectmen's Representative
Zoning Board of Adjustment	TJ Chasse, Selectmen's Representative
Budget Committee	Richard Thackston, Selectmen's Representative
Cemetery Trustees	Richard Thackston, as needed
Conservation Commission	Curtis Hopkins, Selectmen's Representative
Fire Department	TJ Chasse
Highway Department	TJ Chasse
Historical Society	Richard Thackston, Selectmen's Representative
Library Trustees	Curtis Hopkins, as needed
Police Department	TJ Chasse
Recreation Committee	Curtis Hopkins, Selectmen Representative
Water & Sewer Commission	TJ Chasse, as needed

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55 C. Appointments to Troy Redevelopment Group – Chairman Thackston **NOMINATED**
56 Selectman Chasse and Mr. Herb Drugg (present and accepting) to the Troy
57 Redevelopment Group Board of Directors. It was determined that Mr. Timothy Wilson,
58 former Selectman may remain on the Board should he chose to do so. Selectman Hopkins
59 **SECONDED** the nomination. **VOTES: 3-0-0.**

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D. Board Goals – The Board discussed and reviewed the goals set for 2021.

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- Updating the Financial Audits for the Town of Troy is an ongoing process, progress is being made for the audits to become more up-to-date.

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- A Capital Improvement Plan will begin development in 2022.

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- Issues with town owned dams is in process.

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- Landscaping and aesthetic issues with the Town Common have been addressed.

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- Complete projects that have begun in prior time periods and not finished is also in process.

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- Hiring and training an Administrative Assistant has been completed.

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- Establish a process for consistently applying for grants will be addressed in 2022.

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- 70 • Develop greater community engagement on committees seems to be a success for
- 71 2021.
- 72 • Establishing the Board's goals for the mill property has been successful.
- 73 • A solution to the Troy Ambulance issues is being completed.
- 74 • Investigation of a "transportation improvement fund" will begin in 2022.
- 75 • Research and solve Red Listed Bridges repairs/replacements will be addressed in
- 76 2022.
- 77 • New projects: Town Hall basement wall repair and second floor usage/update.
- 78

79 **6. TOWN MEETING REVIEW:** The Board discussed the recent Town Meeting. The
80 consensus among the members was that the meeting went well.

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82 **7. NEW BUSINESS:**

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- 84 A. Alcohol Permit Application – The Board reviewed an application for an alcohol permit for
- 85 an event at the S.E. Paul Community Center on Saturday April 2, 2022. The permit has
- 86 been approved by Troy Police Chief, David Ellis. **MOTION** to approve the permit,
- 87 Selectman Hopkins, **SECOND** by Selectman Chasse. **VOTES: 3-0-0.**
- 88 B. Fire Warden/Deputy Reappointment – Fire Chief Huntoon submitted a form for
- 89 appointments of the Fire Warden and Deputy Fire Wardens for Troy. The Board reviewed
- 90 the nominations. **MOTION** to approve the nominations, as submitted, Selectman
- 91 Hopkins, **SECOND** by Selectman Chasse. **VOTES: 3-0-0.**
- 92 C. Building Permit Application, M32,L5 – The Board reviewed and discussed a request for a
- 93 building permit to demolish an existing sunroom and erect a porch in place of the room.
- 94 All information submitted met the required criteria. **MOTION** to approve the request,
- 95 Selectman Hopkins, **SECOND** by Selectman Chasse. **VOTES: 3-0-0.**
- 96 D. Intent to Excavate Application – A request excavation at M23, L6A was reviewed.
- 97 **MOTION** to approve the request, Selectman Hopkins, **SECOND** by Selectman Chasse.
- 98 **VOTES: 3-0-0.**
- 99 E. Intent to Cut Application – A late submission to the agenda, an intent to cut application
- 100 was reviewed and discussed. **MOTION** to approve the application, Selectman Hopkins,
- 101 **SECOND** by Selectman Chasse. **VOTES: 3-0-0.**
- 102 F. Property Abatement Application – An abatement request was submitted for M7, L12. The
- 103 applicant/property owner had been charged for more property than he purchased.
- 104 **MOTION** to approve the application, Selectman Hopkins, **SECOND** by Selectman
- 105 Chasse. **VOTES: 3-0-0.**
- 106 G. Town-wide Property Revaluation – The revaluation of property in the Town of Troy is
- 107 scheduled for 2023. KRT, the Town's current appraisal service would like to begin in
- 108 June and has submitted a schedule of payments for the service. The consensus of the
- 109 Board is that there is not sufficient funding at this time and they would like to solicit bids
- 110 for the revaluation from other service providers.
- 111

112 **8. OLD BUSINESS:** Chairman Thackston brought up discussion regarding the street known as
113 "Old Route 12" and develop a plan to adjust the roadway. He also noted the only outstanding
114 bid received in response to paint the Town Hall. **MOTION** to award the Town Hall painting
115 bid to Certa Pro, Selectman Hopkins, **SECONDED** by Selectman Chasse. **VOTES: 3-0-0.**

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117 **9. CONSENT AGENDA:**

118 A. Recent Manifests –

PR	Week End	Check Date	Total	Notes
	3/6/2022	3/14/2022	\$11,947.00	
	3/6/2022	3/14/2022	\$1,207.69	Employee omitted from initial payroll
	3/13/2022	\$17,132.72	\$17,132.72	Includes FD/Amb, Supervisors and Ballot Clerks
AP		N/A	\$11,777.16	ACH payments 2/24/2022 posted
		3/10/2022	\$29,707.31	
		N/A	\$14,649.02	ACH payments 3/16/2022 posted
		3/17/2022	\$118,426.77	Includes TAN pmt., and 2022 WC pmt.
		3/17/2022	\$2073.45	

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120 **MOTION** to approve payment of manifests presented, Selectman Hopkins, **SECOND** by
 121 Selectman Chasse. **VOTES: 3-0-0.**

122

123 B. Previous Meeting Minutes –

- 124 1. **MOTION** to approve the meeting minutes from March 3, 2022, as submitted,
 125 Selectman Hopkins, **SECOND** by Selectman Chasse. **VOTES: 3-0-0.**
 126 2. **MOTION** to approve the non-public meeting minutes from March 3, 2022, as
 127 submitted, Selectmen Hopkins, **SECOND** by Selectman Chasse. **VOTES: 3-0-0.**
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10. BOARD CORRESPONDENCE:

- 130 A. NH DOT Municipal Workzone Agreement – The Board reviewed a recent agreement sent
 131 by the NH DOT for an upcoming paving project. **MOTION** to approve the agreement,
 132 Selectmen Hopkins, **SECOND** by Selectman Chasse. **VOTES: 3-0-0.**
 133
 134 B. NH DOT Crosswalk Maintenance Agreement - The Board reviewed a recent agreement
 135 sent by the NH DOT for the town’s maintenance of a crosswalk on Route 12, just south of
 136 the Marlborough Road intersection. **MOTION** to approve the agreement, Selectmen
 137 Hopkins, **SECOND** by Selectman Chasse. **VOTES: 3-0-0.**
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11. ADMINISTRATIVE REPORT:

- 140 A. NH DRA Form MS 232 – Administrator Guild presented the completed form MS 232,
 141 Report of Appropriations Actually Voted. When the Board signs the document, she will
 142 submit to the of Revenue Administration.
 143 B. Traffic Signal Maintenance Agreement – An agreement with the NH DOT for the
 144 maintenance of the traffic signals to be installed at the intersection of Route 12 and
 145 Monadnock Street was reviewed. This is the final document necessary for NH DOT
 146 approval of the Complete Streets Grant project.
 147 C. 2022 Expenditure Budget To-Date – The Board reviewed the status of the 2022
 148 Expenditure Budget To-Date. Currently the budget is at 80% remaining, which is on track
 149 for the year, so far.
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153 **12. NEXT MEETINGS:**

154 Saturday March 19, 2022 Recount from the recent elections – CANCELED.
155 April 7, 2022, Regular Board of Selectmen Meeting

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157 **13. NON-PUBLIC SESSION: MOTION** to enter NON-PUBLIC SESSION under NH RSA 91-
158 A:3, II (a), (c), Selectman Hopkins, **SECOND** by Selectman Chasse. **Roll Call Vote:**
159 **Thackston, Yes; Hopkins, Yes; Chasse, Yes.**

160

161 The Board of Selectmen entered Non-Public Session at 7:40 P.M.

162

163 **MOTION** to exit non-public session under RSA 91-A:3, II (a), (c), Selectman Hopkins,
164 **SECOND** by Selectman Chasse. **Roll Call Vote: Thackston, Yes; Hopkins, Yes; Chasse, Yes.**

165

166 The Board of Selectmen exited Non-Public Session at 8:33 P.M.

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168 **MOTION** to adjourn, Selectman Hopkins, **SECOND** by Selectman Chasse. **VOTES: 3-0-0.**

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170 The Board of Selectmen meeting adjourned at 8:34 P.M.

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173 **TROY SELECT BOARD:**

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176 Mary Guild, Town Administrator

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Richard Thackston, Chairman

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Curtis Hopkins

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TJ Chasse

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