

SELECT BOARD MEETING MINUTES  
TROY TOWN HALL  
TOWN OF TROY, NH

Thursday January 6, 2022

1 1. *Chairman Thackston called the meeting to order at 6:22 pm.*

2  
3 2. **NON-PUBLIC SESSION, NH RSA 91-A:3, II (c): MOTION** to enter NON-PUBLIC  
4 **SESSION** under NH RSA 91-A:3, II, Selectman Hopkins, **SECOND** by Selectman Wilson.  
5 **Roll Call Vote: Thackston, Yes; Hopkins, Yes; Wilson, Yes.**

6  
7 The Board of Selectmen entered Non-Public Session at 6:23 p.m.

8  
9 **MOTION** to exit non-public session under RSA 91-A:3, II (a) Selectman Hopkins, **SECOND**  
10 **by Selectman Wilson. Roll Call Vote: Thackston, Yes; Hopkins, Yes; Wilson, Yes.**

11  
12 The Board of Selectmen exited Non-Public Session at 6:33 p.m.

13  
14 Present at the meeting: Board of Selectmen Chair Richard Thackston, Selectman Curtis Hopkins,  
15 Selectman Timothy Wilson (via telephone), Troy Police Chief David Ellis, Troy Fire Chief Mark  
16 Huntoon, and Budget Committee Chair Benjamin Drugg.

17  
18 **4. BOARD MEMBER COMMENTS:** Selectman Hopkins noted upcoming community  
19 happenings sponsored by the Troy Recreation Committee at this time.

- 20 • January 15, 2022, Saturday – Bonfire from 1:00 p.m. to 2:00 p.m. at the S.E. Paul  
21 Community Center.  
22 • No breakfast in January as the first Saturday in January was a holiday.  
23 • January 23, 2022, Sunday – Community Dinner, Meatloaf with sides. \$5.00 To Go.  
24 • January 12, 2022, Wednesday – Recreation Committee regularly scheduled meeting.  
25

26 The Board resumed its meeting in regular session with the participants listed above.

27  
28 Fitzwilliam Fire Chief Adam Dubriske presented data collected regarding the Troy and  
29 Fitzwilliam Ambulance Services. Chief Dubriske has collaborated with Troy Fire Chief Mark  
30 Huntoon to collect the data. There was a great deal of discussion on the data and the future of  
31 ambulance services in the region. Of the troy data, the ambulance calls did not contain  
32 information about mutual aid calls or motor vehicle calls to keep from skewing the numbers.  
33

34 The calls are increasing due to the aging population in town.

35  
36 Currently, calls received in the night and early morning are outsourced to other agencies.

37  
38 Billing for both services is handled by the Certified Ambulance Group (CAG). Fitzwilliam shows  
39 a 51% rate of collection. The National Standard for collections rates that are classified as “good”  
40 is 56%.  
41

42 Chairman Thackston asked about selling the receivables to a collection agency. Chief Dubriske  
43 stated that CAG will assist with collections but the rate they retain for the service will increase the  
44 costs to the town.

45

46 Budget Chair Drugg asked about the collaboration of process in the service should the two towns  
47 merge. Chief Dubriske stated that he and Chief Huntoon would “co” chief the service. He and  
48 Chief Huntoon have a sample Indemnification of Municipality to use to draft an agreement  
49 between the two towns but will need some assistance with it.

50

51 Costs for the service are to be split between the two towns.

52

53 The main location of the service has been discussed between the chiefs and it was determined,  
54 due to space and amenities, the Fitzwilliam facility is preferred with Troy’s ambulance bay as a  
55 “second call” station.

56

57 The next step is for the chiefs to finalize the processes and agreement then for the two Boards of  
58 Selectmen to meet for discussion.

59

60 Chairman Thackston expressed his favorable opinion of the merge. Chief Huntoon agreed.

61

62 The data is attached to these minutes.

63

64 **MOTION** to authorize Chief Huntoon to continue the exploration of merging ambulance services  
65 between Fitzwilliam and Troy, Selectman Hopkins, **SECOND** by Selectman Wilson. **VOTES:**  
66 **3-0-0.**

67

68 **3. PUBLIC COMMENT:** There were no public comments.

69

## 70 **5. 2022 BUDGET PROPOSAL PRESENTATIONS:**

71

72 **A.** Town Clerk, Tax Collector – Marcy Johnson presented the 2022 budget proposal for  
73 the Town Clerk, Tax Collector’s office. The total request will be finalized by  
74 Administrator Guild as some of the payroll related lines need adjustment. Ms.  
75 Johnson has requested a 3.4% increase in wages.

75

76 **MOTION** to accept all budget proposals, pending adjustment, Selectman Hopkins,  
77 **SECOND** by Selectman Wilson. **VOTES: 3-0-0.**

78

79 **B.** Selectmen’s Office – Administrator Guild presented 2022 budget proposals for the  
80 following:

81

- Selectmen’s Office (B) \$237,458 includes wages increase of 2.94%

82

- Elections (C) Needs revision

83

- Auditors (D) \$40,000 price for two years of audits

84

- Judicial & Legal (E) \$40,000

85

- Town Hall - building (F) \$21,228

86

- Regional Associations (G) \$2,343

87

- Other General Government (H) \$15,000

- 88 • Street Lighting (I) \$13,000
- 89 • Health Administration (J) \$0
- 90 • Welfare General Assistance (K) \$30,200
- 91 • Support for Public Services (L) \$15,245
- 92 • Town Common (M) \$5,085
- 93 • Patriotic Purposes (N) \$550
- 94 • Industrial Development (O) \$1
- 95

96 **MOTION** to approve the budgets, pending adjustments, Selectman Hopkins, **SECOND** by  
97 Selectman Wilson. **VOTES: 3-0-0.**

98  
99 **6. NEW BUSINESS:**

- 100 **A.** Forest Fire Report/Bill – **MOTION** to approve report presented and authorize  
101 signature and payment of \$256 to State of NH Div. of Forests & Lands, Selectman  
102 Hopkins, **SECOND** by Selectman Wilson. **VOTES: 3-0-0.**
- 103 **B.** THS Check Request – **MOTION** to approve check request from the Troy Historical  
104 Society in the amount of \$272.50 payment to Amer Electric, Inc. repair to  
105 fire/security alarm, Selectman Hopkins, **SECOND** by Selectman Wilson. **VOTES:**  
106 **3-0-0.**
- 107 **C.** Final Completion Letter, CCI – The final completion letter was not approved by the  
108 Board of Selectmen as Chair Thackston has not been successful with CCI installing at  
109 his property in the Bowkerville section of town.
- 110 **D.** DRA Sales Ratio Survey – The ratio study has been completed by the Town’s  
111 assessor representative, Richard Dorsett of KRT. The rate is 72%. **MOTION** to  
112 approve the survey, as submitted, Selectman Hopkins, **SECOND** by Selectman  
113 Wilson. **VOTES: 3-0-0.**
- 114 **E.** Application for Driveway Permit – A late submission from Road Agent, Ed Atkins of  
115 a driveway permit application on Bigelow Hill Road, Map 11, Lot 11C was reviewed  
116 by the Board. **MOTION** to approve the application, with the stipulations required,  
117 Selectman Hopkins, **SECOND** by Selectman Wilson. **VOTES: 3-0-0.**
- 118 **F.** Building Permit – Another late submission from a resident, a Building Permit  
119 application for a porch and electrical revisions at Map 23, Lot 2 was reviewed.  
120 **MOTION** to approve the application, Selectman Hopkins, **SECOND** by Selectman  
121 Wilson. **VOTES: 3-0-0.**
- 122

123 **7. OLD BUSINESS:** No old business for review.

124  
125 **8. BOARD CORRESPONDENCE:**

- 126
- 127 **A.** Hazardous Waste Collections, City of Keene -- A letter was received seeking contract  
128 between the Town of Troy and the City of Keene for hazardous waste collections at a  
129 cost of \$2,066.19. The Board declined the contract as the current procedure is  
130 working well and at a less expensive cost for Troy.
- 131 **B.** Monadnock Disposal Service Rate Increase – This letter was to bring attention to the  
132 Board that the cost will be increasing for trash collection in the coming year. The new  
133 charges are not available at this time. The increase is due to the increase to MDS from  
134 the City of Keene for disposal.

- 135 C. Cheshire County – 2022 Proposed Budget – The county has sent its proposed budget  
 136 to the Town. The Board reviewed the projected funding for the county and what that  
 137 will mean to the Town of Troy next year.
- 138 D. EVEROURCE Correspondence received to notify the town that Eversource will be  
 139 replacing its transmission structures in Keene, Marlborough, Swanzey and Keene in  
 140 the coming months. The work will commence soon and will be conducted Monday  
 141 through Friday from 7:00 a.m. to 7:00 p.m. On the weekends the work will start at  
 142 8:00 a.m. The project is anticipated to be complete in July 2022.

143  
 144 **9. CONSENT AGENDA:**

145 A. Recent Manifests –

146  
 147 Payroll:

148	December 27, 2021	\$13,259.14	
149	December 27, 2021	\$ -	FICA Correction, No change in total
150	January 3, 2022	\$15,333.60	
151	January 10, 2022	\$16,557.46	Includes Fire/Ambulance Depts.

152  
 153 Accounts Payable Manifests:

154	December 22, 2021	\$159,712.87	Incudes MRSD payment
155	December 28, 2021	\$116,305.61	Includes final payments – Broadband construction
157	December 31, 2021	\$ 14,509.82	
158	January 3, 2022	\$ 2,000.00	
159	January 3, 2022	\$ 58.00	
160	January 6, 2022	\$ 27,492.78	

161  
 162 **MOTION** to approve payment of manifests presented, Selectman Hopkins, **SECOND** by  
 163 Selectman Wilson. **VOTES: 3-0-0.**

164  
 165 B. Previous Meeting Minutes –

- 166  
 167 1. **MOTION** to approve the minutes of the December 16, 2021 Board of Selectmen meeting,  
 168 as written, Selectman Hopkins, **SECOND** by Selectman Wilson. **VOTES: 3-0-0.**  
 169  
 170 2. **MOTION** to approve the minutes of the December 16, 2021 Board of Selectmen meeting,  
 171 Non-Public Session, as written, Selectman Hopkins, **SECOND** by Selectman Wilson.  
 172 **VOTES: 3-0-0.**  
 173

174 **10. ADMINISTRATIVE REPORT:**

- 175 A. Administrator Guild reported the answer to the Board of whether Swanzey Oil could offer  
 176 the same per gallon cost of heating fuel to residence as it has given the Town of Troy.  
 177 The answer is no as the rate is strictly for municipalities.  
 178

179 **11. NEXT MEETING:** The next scheduled meeting of the Board of Selectmen is January 20,  
 180 2022.

181 **12. PUBLIC COMMENT:** Selectman Hopkins shared his notes from the previous night's  
182 Planning Board meeting. A discussion followed regarding Class VI road development.  
183 The new owner of the property under discussion will be invited to the first Board of Selectmen  
184 meeting in February.

185  
186 A letter was received and read into record from Larry Beaudoin of 79 High Street. The letter  
187 gave praise for the Transfer Station procedures and the staff. A copy of the letter is attached to  
188 these minutes.

189  
190 **13. NON-PUBLIC SESSION; MOTION** to enter NON-PUBLIC SESSION under NH RSA 91-  
191 A:3, II, Selectman Hopkins, **SECOND** by Selectman Wilson. **Roll Call Vote: Thackston, Yes;**  
192 **Hopkins, Yes; Wilson, Yes.**

193  
194 The Board of Selectmen entered Non-Public Session at 8:29 p.m.

195  
196 **MOTION** to exit non-public session under RSA 91-A:3, II (a) Selectman Hopkins, **SECOND** by  
197 Selectman Wilson. **Roll Call Vote: Thackston, Yes; Hopkins, Yes; Wilson, Yes.**

198  
199 The Board of Selectmen exited Non-Public Session at 9:14 p.m.

200  
201 The Board reviewed a request for funds that came in during the meeting from Robert Norton,  
202 Recreation Director. One of the requests was for interior painting of the Recreation Center in the  
203 amount of \$2,250. The other request was for repairs to the floor at the center in the amount of  
204 \$975. Only one proposal was received. **MOTION** to approve the requests, Chair Thackston,  
205 **SECOND** by Selectman Wilson. **VOTES: 2-0-1, Selectman Hopkins abstained.**

206  
207 **MOTION** to adjourn, Selectman Hopkins, **SECOND** by Selectman. **VOTES: 3-0-0.**

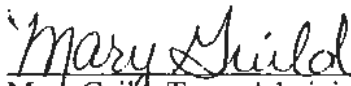
208  
209 The Board of Selectmen meeting adjourned at 9:55 p.m.

210

211

212 **TROY SELECT BOARD:**

213

214   
215 \_\_\_\_\_  
216 Mary Guild, Town Administrator

217

218

219

220


221

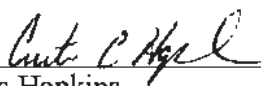
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\_\_\_\_\_  
Richard Thackston, Chairman

  
\_\_\_\_\_  
Curtis Hopkins

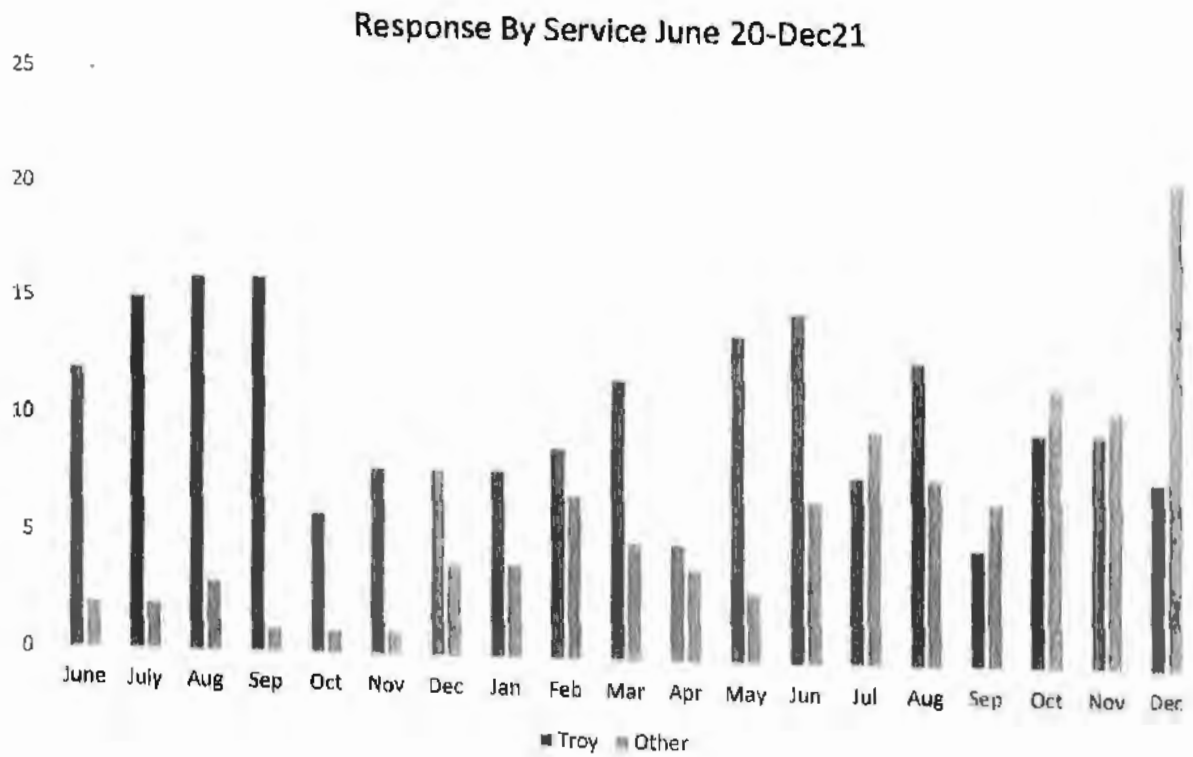
  
\_\_\_\_\_  
Timothy Wilson

This Graph Shows the 2019 Call Volume for 13 Fire Departments in this

### 2019 COMBINED FIRE AND EMS CALL TOTAL PER TOWN

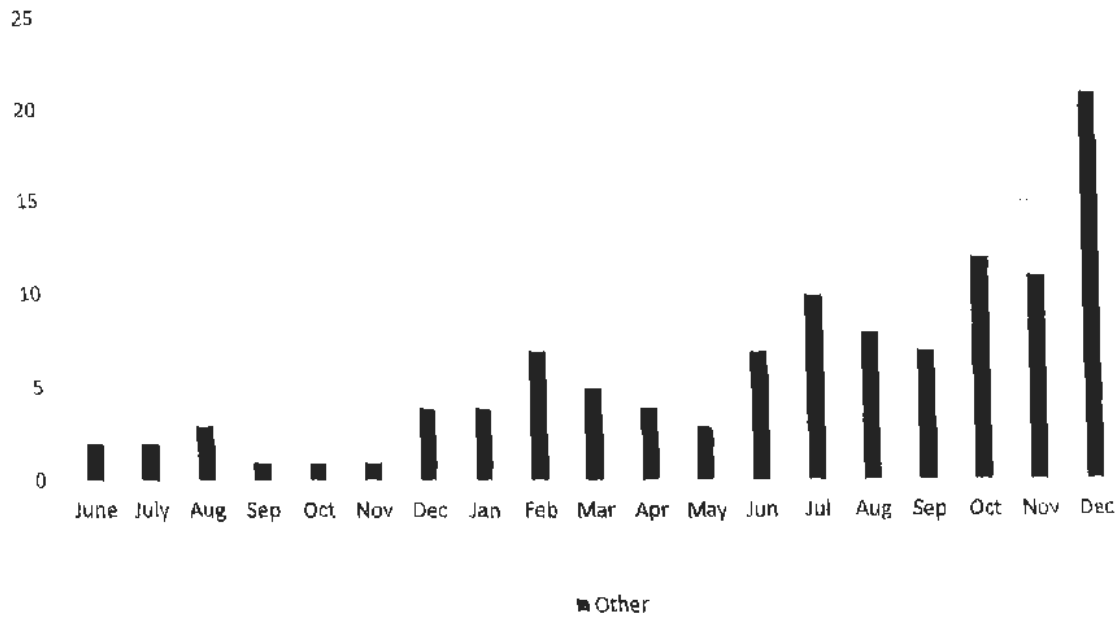


**This Graph Represents the EMS Response by Service for Troy  
June of 2020 thru Dec of 2021. Does not include Mutal Aid calls or MVA**



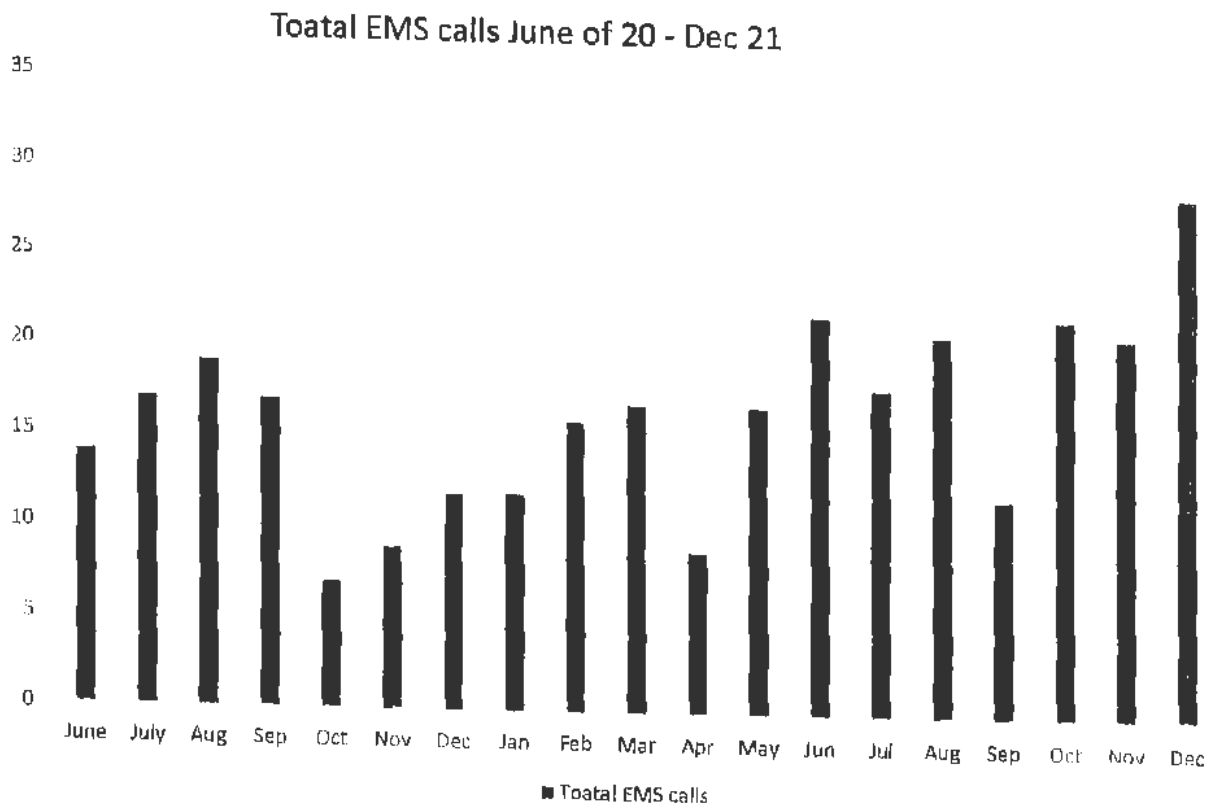
**This Graph Represents the EMS Response by other Service for Troy  
June of 2020 thru Dec of 2021. Does not include Mutual Aid calls or MVA  
What this Graph shows is the steady increase of the need for coverage  
from another agency over the last 18 months.**

June of 20-Dec 21 Calls covered by other Ambulance





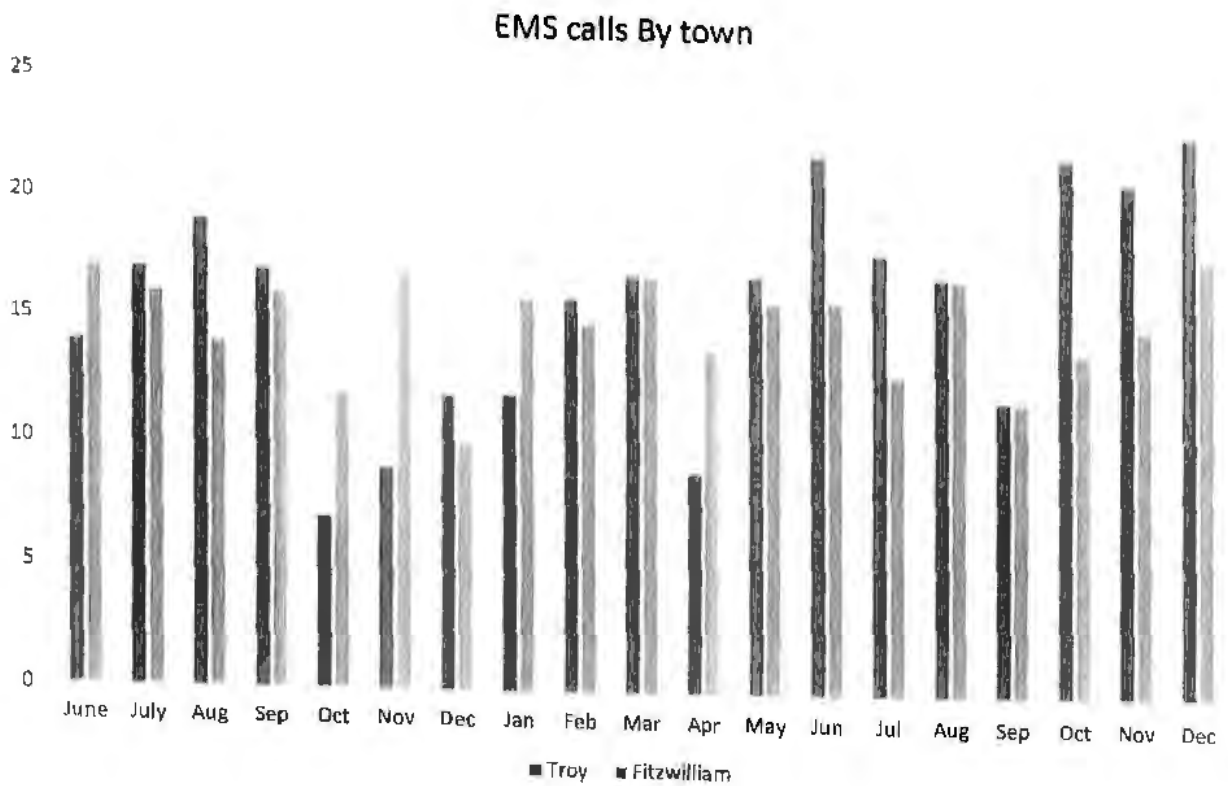
**This Graph Represents the total EMS calls by month for Troy.  
This does not include mutual aid calls or MVA calls.  
This show that EMS calls are increasing, this is a trend that all information  
says is going to continue for the nation.**



**This Graph Represents the total EMS calls by month for Troy and Fitzwilliam June 2020-Dec 2021**

**This does not include mutual aid calls or MVA calls.**

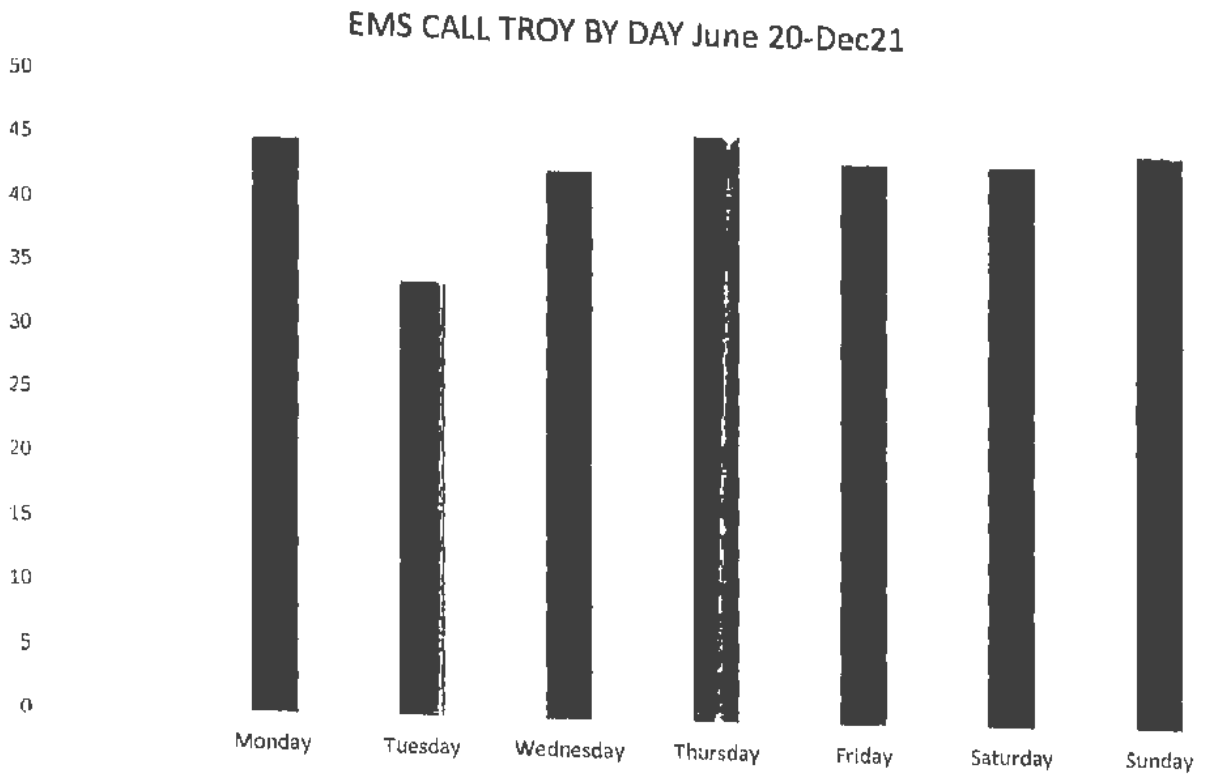
**This show that we are pretty equal Troy 301 and Fitzwilliam 285 over a 18 month period.**



**This Graph Represents the total EMS calls by day for Troy June 2020-Dec 2021**

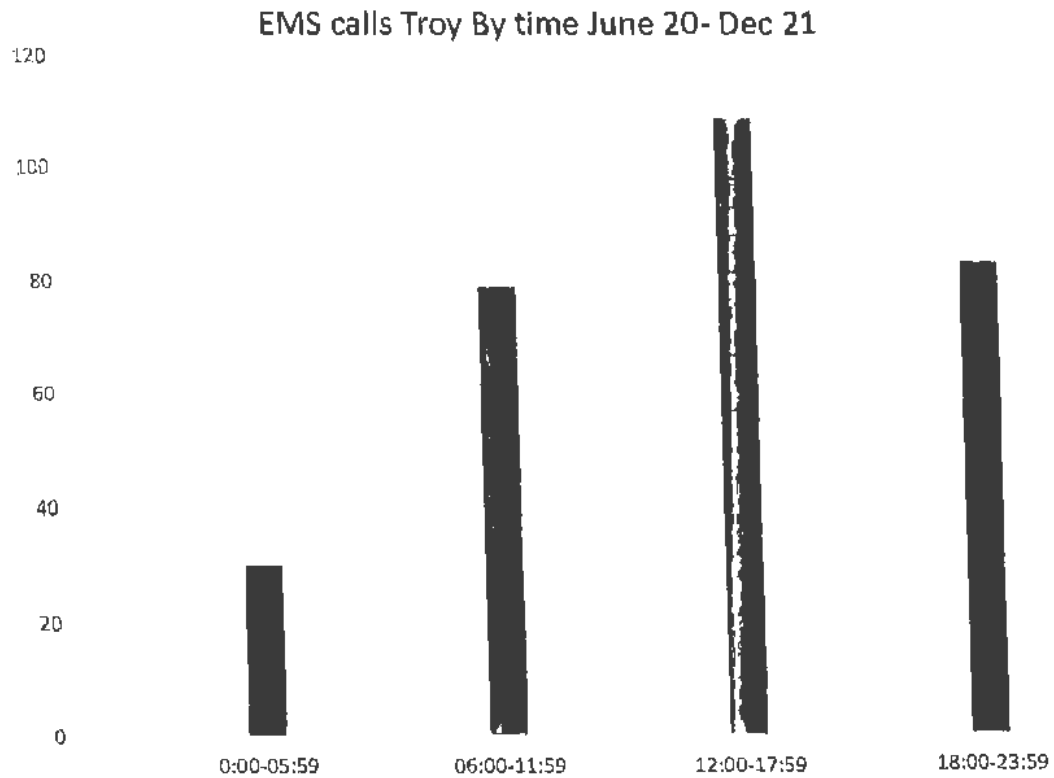
**This does not include mutual aid calls or MVA calls.**

**This show that calls are pretty equal by day**



**This Graph Represents the total EMS calls by time for Troy June 2020-Dec 2021**

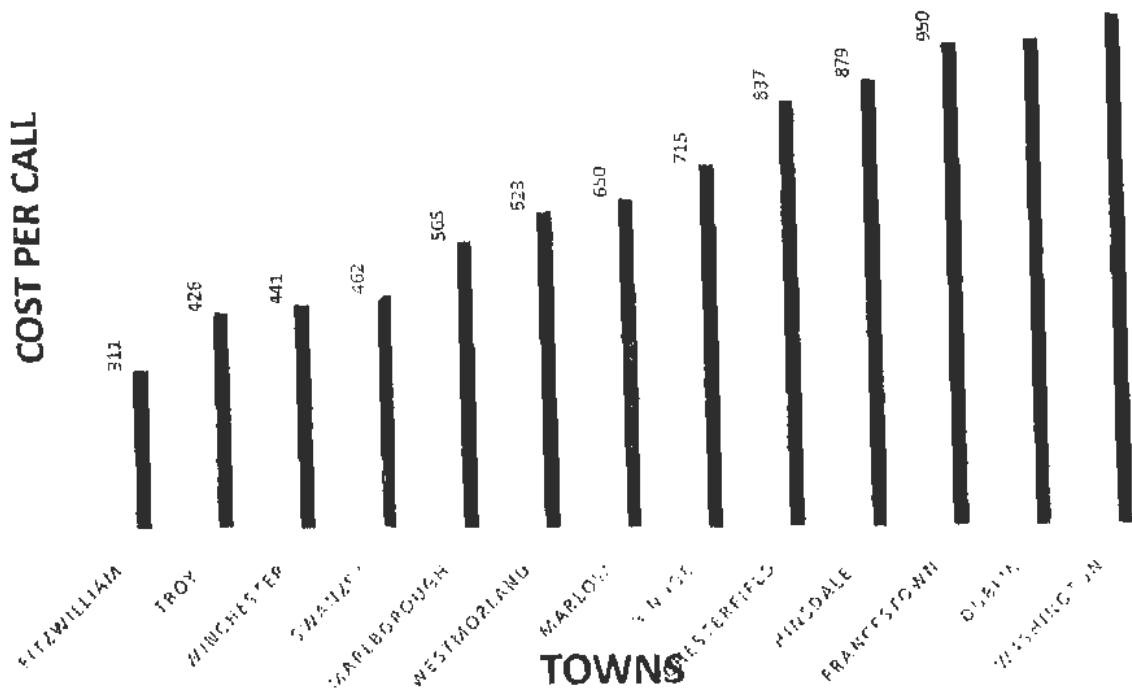
**This does not include mutual aid calls or MVA calls.**



This Graph Represents the Avg. Cost per call for combined Fire and EMS of 14 surrounding communities that we could gather data from.

- Winchester does not include EMS- couldn't obtain EMS Data
  - Rindge Does not include EMS- Couldn't verify EMS Data
- Swanzey does not include EMS- Couldn't obtain accurate Ems Data
  - Troy does not include EMS

### 2019 FIRE AND EMS

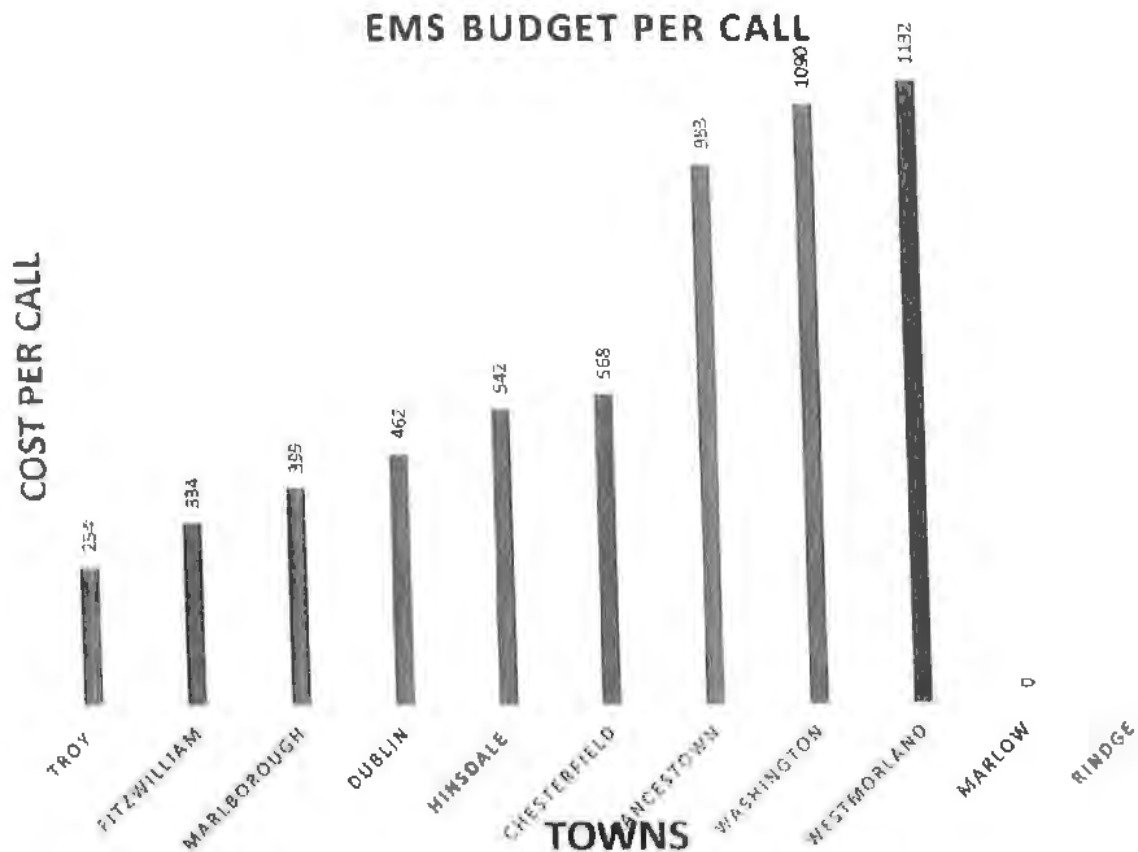


Total operating budget / # of calls= below graph

**This Graph Represents the Avg. Cost per call for EMS of 14 surrounding communities that we could gather data from.**

**This Data represents a couple of different points, that need to be kept at the top of talking points as Fitzwilliam moves forward. 1st The leaders, officers and membership are doing a great job running an efficient department well below the area avg, 2nd that cant get lost is that while we are running very efficiently that if we continue at this end of the spectrum for too long it will catch up to us eventually as equipment fails, gear fails, and membership leaves for other departments that offer more especially where we are in the top 1/3rd of calls handled.**

**Total operating EMS budget / # of calls= below graph**



**The Town of Troy had 147 transports in the year 2021 using this number and current billing rates, the potential billings for 2022 will be 139,950. This is based off half of the calls will be ALS level and Half will be BLS level multiplied by the current billing rates and millage.**

**The Current projection rate for recovery on these billings is between 50-60% recovery, which is a 70,000 to 83,000 income into the revolving account.**

**Current income for the year 2020 is \$48,752**

**Please Keep in mind this is an educated estimate and many factors can affect this number, such as call volume, types of calls, level of care needed, and insurance companies. Current data and billing practices were used to compute this estimate**

## **Proposed Budget for EMS**

**12hrs/day x 2 providers x 5 days x 52 weeks x 17/hr = \$106,080.00**

**New Hires throughout the year 9 people x 60hrs(5 shifts) x 15.00=\$8100.00**

**7hrs/week administrative x 52 weeks x 16= \$5,824.00**

**Templs, Billing, Firehouse, schedule, training and ordering.**

**We are working to integrate these tasks into the responsibilities of the daily staff. We hope to be there at some point in 2022 but it's not there yet.**

**Training \$2,500.00**

**Medical supplies \$5,000.00**

**Uniforms \$2,500.00**

**Station supplies \$1,000.00**

**Fuel 1,500.00**

**Unknown, 1 time upgrade**

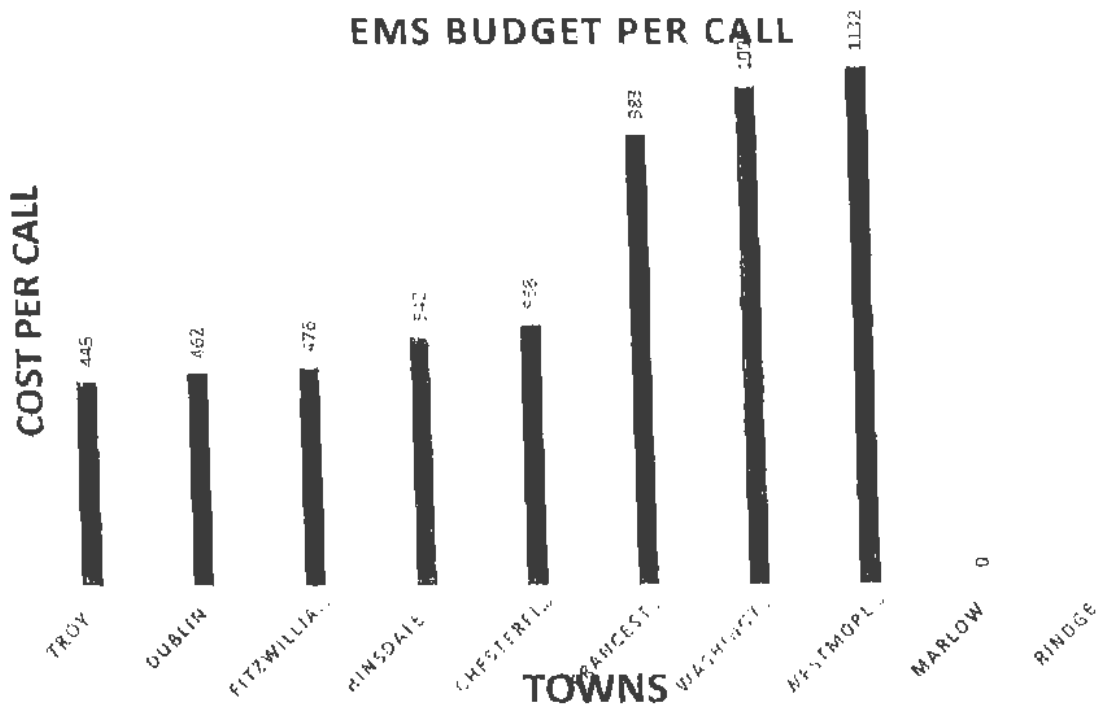
**TOTAL OPERATING BUDGET \$134,000.00**

**This is a 57,394.00 dollar increase over your 2020 EMS expenditures**



This Graph Represents the Avg. Cost per call for EMS of 14 surrounding communities. Troy and Fitzwilliam data are using per diem budget numbers

Total operating EMS budget / # of calls= below graph



January 6, 2022

Board of Selectmen

16 Central Square

Troy, NH 03465

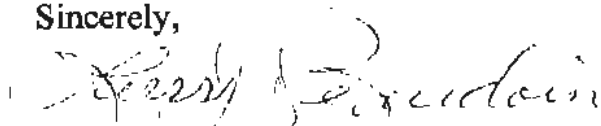
Dear Board of Selectmen,

My name is Larry Beaudoin and I have been a resident of Troy since July 2020. I am writing to express my appreciation for our recycling center.

I was impressed when I first saw the recycling facility, finding it neat, clean, well kept and organized in such a way to efficiently optimize the town's recycling stream. The recycling center's personnel, both hired and volunteer, have been friendly, courteous, and always ready to assist and advise on how to properly recycle our trash.

In conclusion, I wish to express my appreciation and gratitude to all involved in making our recycling center a pleasant addition to the services provided to the residents of Troy, and to the environment.

Sincerely,



Larry Beaudoin

79 High Street

Troy, NH 03465