

SELECT BOARD MEETING MINUTES
TROY TOWN HALL
TOWN OF TROY, NH

Thursday November 18, 2021

1 1. *Chairman Thackston called the meeting to order at 6:00 pm.*

2
3 2. **PUBLIC COMMENT:** No public comment.

4
5 3. **2018 FINANCIAL AUDIT PRESENTATION:** Moved to later in the meeting.

6
7 4. **2022 BUDGET PROPOSAL PRESENTATIONS:**

8 A. Cemetery Trustees - Diane Lepisto presented the proposal for the 2022 Cemetery budget.
9 The total requested was \$33,670. Some updates to wages and payroll related lines will need
10 to be done, increasing the amount requested. Petitioning the state for Cy Pres was suggested
11 as fencing is still needed and that would have to be budgeted for. It is not an expense that
12 can be paid for through the Perpetual Care account. Fencing is a large cost for the cemetery.
13

14 **MOTION** to accept the proposal with adjustments from the Town Administrator, Selectman
15 Hopkins, **SECOND** by Selectman Wilson. **VOTES: 3-0-0.**

16
17 3. **2018 FINANCIAL AUDIT PRESENTATION:** Scott Egan, Auditor, from Plodzik &
18 Sanderson, P.A. arrived to speak to the Board of Selectmen regarding the 2018 Town of Troy
19 Financial Audit. The process is almost complete. There are still a few questions to be
20 answered. He will meet with the Town Administrator on Tuesday to collect answers.
21

22 Mr. Egan reported that without the thorough records provided by Town Treasurer, Janet
23 McCullough, he would not have been able to accomplish the audit.
24

25 There was some discussion regarding the upcoming processing of the 2019 Financial Audit
26 for the Town of Troy. Mr. Egan suggested a possibility that may become necessary is that of
27 hiring a Certified Public Accountant to rebuild the records and then the audit can be
28 completed.
29

30 The Board of Selectmen and the Town Administrator thanked Mr. Egan for his time,
31 conducting the audits and for traveling the meeting.
32

33 4. **2022 BUDGET PROPOSAL PRESENTATIONS:**

34 B. Highway Department - Ed Atkins addressed the Board, presenting his requests for the
35 2022 Budget. He found that most of the costs will run the same as the current year,
36 except for road salt. The total request for the Highway Department was just over \$3,000
37 from the prior year at \$274,786.02.

38 C. Transfer Station – Ed Atkins presented for the Transfer Station. He noted a change in
39 part-time wages. It was discussed, the total increases will be added to the raises warrant
40 article and removed from the budget's request. Selectman Hopkins asked about a "free"
41 dump day. Unfortunately, that offer to residents is extremely expensive to the town and
42 it is not recommended. The total request for the Transfer Station, to be adjusted
43 regarding wage increases, is \$146,740.00.
44

45 **MOTION** to accept both the Highway Department and the Transfer Station proposals, with
46 adjustments, Selectman Hopkins, **SECOND** by Selectman Wilson. **VOTES: 3-0-0.**
47

- 48 **5. BOARD MEMBER COMMENTS:** Chairman Thackston discussed with Mr. Atkins, the
49 possibility of a resident, Mr. Rogers winding the clock and maintaining the clock chimes.
50 Mr. Atkins enthusiastically accepted the offer and will meet with Mr. Rogers to show him the
51 process the Highway Department follows. Mr. Rogers has some experience in this area and
52 is looking forward to performing the tasks.
53

54 Chairman Thackston also noticed the public of a full lunar eclipse that will be taking place
55 for the first time in over five hundred years. The eclipse is forecast for very early Friday
56 morning
57

58 Selectman Hopkins reported on the Planning Board's recent Public Hearing. He read several
59 zoning changes proposed for the annual town meeting. All the changes proposed were
60 passed during the Public Hearing.
61

62 Selectman Hopkins noticed the Recreation Committee sponsored "Dinner and a Movie"
63 scheduled for Friday, November 19, 2021.
64

65 He also noted the outpouring of donations from residents and those from residents of other
66 towns collected at the Community Center. He expressed thanks to those who contributed.
67

68 Selectman Hopkins also noted the following upcoming Recreation Committee sponsored
69 events:

- 70 • Community Breakfast – December 4, 2021.
- 71 • Bridge of Joy – December 12, 2021 (at the Community Center this year).
- 72 • Dinner and a Movie – December 17, 2021. This event is sponsored as a time for
73 kids and will be from 4:00 p.m. to 9:00 p.m. to offer parents time to get shopping,
74 etc. done while kids will be busy with activities.
- 75 • Community Dinner – December 19, 2021, Ham Dinner.
76

77 Selectman Hopkins reported the success of the Turkey Dinner held on Saturday, November
78 13, 2021.
79

80 Selectman Wilson commented on the Southern NH Tour of Lights in which many towns
81 throughout Southern NH are sponsoring through their Recreation Departments. It will be
82 taking place between December 11, 2021 and December 27. The Troy representatives are
83 Lexi Hopkins and Deb Wilson. A map of homes participating will be provided through a QR
84 code for anyone interested in taking the tour.
85

86 Chairman Thackston reminded the Board they should be adjusting the requirements for use
87 of town property.
88
89
90
91

92 **6. NEW BUSINESS:**

93 A. Demolition Proposals -

94

95 Bids were requested for the demolition of the building located at 76 Monadnock Street.

96 Three bids were received:

- 97 • C.W. Davis Construction - \$29,600
- 98 • MDS, Inc. - \$32,000
- 99 • R&R Construction and Property Maintenance, LLC - \$21,000

100

101 Mr. Tyler Bagster was present from C.W. Davis Construction. He wanted to be sure the
102 processes for abating hazardous wastes are followed.

103

104 The Town is waiting for a report from Enviro Tech that was conducted on the property
105 earlier in the year. The Board would like to be aware of the findings, if any, regarding any
106 hazardous waste that will need to be abated at the property before moving forward with
107 demolition.

108

109 **MOTION** to award the demolition project to R&R Construction and Property Maintenance,
110 LLC at \$21,000, Selectman Hopkins, **SECOND** by Selectman Wilson. **VOTES: 3-0-0.**

111

112 B. Property Tax Warrant – The final tax rate for 2021, Town of Troy was established by the
113 Board of Selectmen on November 12, 2021. Administrator Guild brought to the Board’s
114 attention the Tax Rate Breakdown form provided by the Department of Revenue
115 Administration. The form shows the minimum recorded Fund Balance Retention of
116 \$223,441 for the Town of Troy. This is at 4.67%, just slightly below the minimum
117 recommended 5% Fund Balance Retention.

118

119 C. Veteran’s Tax Credits – **MOTION** to approve the tax credit applications presented,
120 Selectman Hopkins, **SECOND** by Selectman Wilson. **VOTES: 3-0-0.**

121

122 D. Health Insurance Buyout Review – **MOTION** to reduce the amount of the employee’s
123 health insurance buyout to \$3,000 per eligible employee, per year, Selectman Hopkins,
124 **SECOND** by Selectman Wilson. **VOTES: 3-0-0.**

125

126 E. Troy Historical Society Check Requests - Three check requests were made by the Troy
127 Historical Society totaling \$250. **MOTION** to approve the requests, Selectman Hopkins,
128 **SECOND** by Selectman Wilson. **VOTES: 3-0-0.**

129

130 **7. OLD BUSINESS:** Chairman Thackston reported on Cheshire County’s recent purchase of
131 the DiLuzio Ambulance Service. This has resulted in possible options for the Town of Troy
132 to deal with the County. The cost of service will increase from that which has been provided
133 by DiLuzio Ambulance Service. The Board would like to meet with the Fire Board of
134 Engineers before December 16, 2021.

135

136 **8. BOARD CORRESPONDENCE:** No Board Correspondence.

137

138 **9. CONSENT AGENDA:**

139 A. Recent Manifests –

140

141 Payroll

142 November 15, 2021 \$17,218.55 Includes Fire Dept & Ambulance Payroll

143 November 22, 2021 \$14,952.41

144 Accounts Payable Manifests:

145 November 10, 2021 \$12,534.03

146 November 16, 2021 \$ 9,100.34 Monthly to NHRS

147 November 18, 2021 \$ 4,762.32

148

149 **MOTION** to approve payment of manifests presented, Selectman Hopkins, **SECOND** by
150 Selectman Wilson. **VOTES: 3-0-0.**

151

152 B. Previous Meeting Minutes –

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154 1. **MOTION** to approve the minutes of the November 4, 2021 Board of Selectmen meeting,
155 as written, Selectman Hopkins, **SECOND** by Selectman Wilson. **VOTES: 3-0-0.**

156

157 2. **MOTION** to approve the minutes of the November 4, 2021 Board of Selectmen meeting,
158 Non-Public Session, as written, Selectman Hopkins, **SECOND** by Selectman Wilson.

159 **VOTES: 3-0-0.**

160

161 Selectman Wilson explained to those present and to the viewing audience, the distribution of
162 meeting materials happens earlier in the week of a meeting. The Board members review the
163 materials prior to the meeting to save time during the meeting.

164

165 **10. ADMINISTRATIVE REPORT:**

166 A. Locality Equipment Purchase Program – A new grant of \$50,000 is available for the
167 purchase of emergency equipment. Administrator Guild feels the money could be used
168 towards a new ambulance. The money will serve as a partial reimbursement. The Board
169 agreed and directed Administrator Guild to pursue application.

170

171 B. Holiday Schedule – Administrator Guild questioned if the Board would approve shutting
172 down the Town Hall early on Wednesday November 24, 2021 for the Thanksgiving Holiday.
173 The Town Clerk was available and was asked about any appointments she may have
174 scheduled for Wednesday afternoon. None are scheduled. **MOTION** to close Town Hall at
175 2:00 p.m. on Wednesday November 24, 2021, Selectman Hopkins, **SECOND** by Selectman
176 Wilson. **VOTES: 3-0-0.**

177

178 Another item Administrator Guild presented was a very recently received e-mail from Town
179 Counsel, Joseph Hoppock to Mascoma Bank regarding the Tax Anticipation Note being sought
180 by the Town. Attorney Hoppock is communicating directly with the bank's representative in the
181 matter.

182

183 **11. NEXT MEETING:** The next scheduled meeting of the Board of Selectmen is December 2,
184 2021.

185

186 **12. PUBLIC COMMENT:** The Board of Selectmen and the Town Administrator expressed
187 appreciation for the Town Treasurer's efforts in maintaining the financial records over these
188 many years.

189

190 **13. NON-PUBLIC SESSION:**

191

192 **MOTION** to enter NON-PUBLIC SESSION under NH RSA 91-A:3, II, Selectman Hopkins,
193 **SECOND** by Selectman Wilson. **Roll Call Vote: Thackston, Yes; Hopkins, Yes; Wilson,**
194 **Yes.**

195

196 The Board of Selectmen entered Non-Public Session at 7:33 p.m.

197

198 **MOTION** to exit non-public session under RSA 91-A:3, II (a) Selectman Hopkins, **SECOND**
199 by Selectman Wilson. **Roll Call Vote: Thackston, Yes; Hopkins, Yes; Wilson, Yes.**

200

201 The Board of Selectmen exited Non-Public Session at 8:15 p.m.

202

203 **MOTION** to adjourn, Selectman Hopkins, **SECOND** by Selectman Wilson. **VOTES: 3-0-0.**

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205 The Board of Selectmen meeting adjourned at 8:16 p.m.

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208

209 **TROY SELECT BOARD:**

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213 
Mary Guild, Town Administrator

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Richard Thackston, Chairman


Curtis Hopkins


Timothy Wilson