

TROY BOARD OF SELECTMEN MEETING  
THURSDAY DECEMBER 14, 2023  
TROY TOWN HALL

1   **1. CALL TO ORDER:** *Chairman Chasse called the meeting to order at 5:00 p.m.*

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3       **Selectmen present:** Chairman Chasse, Selectman Thackston, Selectman Hopkins (by  
4       telephone)

5       **Also present:** Mary Guild, Town Administrator

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7   **2. BOARD MEMBER COMMENTS:**

8       Selectman Thackston had no comments.

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10       Selectman Hopkins noticed the Ham dinner on Saturday December 16, 2023. \$5.00 Takeout  
11       from 4:00 p.m. to 6:00 p.m. or until sell out. There will be a movie event following the dinner.  
12       Roller skating will take place on January 5, 2024 at the Troy School from 6:00 – 9:00 pm. There  
13       will be two sessions.

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15       The Planning Board is continuing work on the Zoning amendments for the Town meeting.  
16       Allowing mobile homes on separate lots probably will not be addressed in 2024. Selectman  
17       Thackston expressed concern for the idea of mobile homes on individual lots. He is not in favor  
18       of this and thinks it would not benefit Troy.

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20       Chairman Chasse had no comments.

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22   **3. PUBLIC COMMENT:**

23       Mr. & Mrs. Metcalf of Marlborough Road addressed the Board regarding a lot that was turned  
24       over to them by the sellers of their property several years ago. The Metcalfs are requesting the  
25       lot be noted as #6A on Town Tax Map #20. There is no recorded subdivision of the lot.

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27   **4. BUDGET REQUESTS:**

28       A. Ambulance #4215 – Fire Chiefs Mark Huntoon and Adam Dubriske, along with Deputy Fire  
29       Chief Ryan Huntoon presented the proposed budget for 2024. There was discussion regarding  
30       the success of the combined service. The presenters introduced a new time management plan  
31       that will automatically submit payroll for processing. The budget proposed is set at \$204,110.

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33       **MOTION** to accept the Ambulance Service budget, as presented, Selectman Thackston,  
34       **SECOND** by Selectman Hopkins. **VOTES: 3-0-0.**

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36       B. Fire Department #4220 – Chief Huntoon presented the proposed budget for the Fire  
37       Department. Chief Dubriske presented the Fitzwilliam Fire Department adopted pay scale. *A*  
38       *copy of the pay scale is attached to these minutes.* **MOTION** to adopt the pay scale for the  
39       Troy Fire personnel, Selectman Thackston, **SECOND** by Selectman Hopkins. **VOTES: 3-0-0.**  
40       The option for the pay scale is so that the personnel will have incentive to serve both towns  
41       equally as it has been shown, staff will go to Fitzwilliam for better compensation without it. The  
42       new pay scale will be effective January 1, 2024 in the Town of Troy.

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44       **MOTION** to accept the Fire Department 2024 at \$118,162, Selectman Thackston, **SECOND** by  
45       Selectman Hopkins. **VOTES: 3-0-0.**

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47 C. Forest Fire Suppression #4225 – Chief Huntoon presented the proposed 2024 budget for the  
48 Forest Fire Suppression.

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50 **MOTION** to approve the requests for the Forest Fire Suppression budget, as presented, at  
51 \$2,841, Selectman Thackston, **SECOND** by Selectman Hopkins. **VOTES: 3-0-0.**

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53 D. Water & Sewer Department – Water & Sewer Commission Chairman Michael Leclerc was  
54 present at the meeting, as well as, Commissioners Courtney Davis, Benjamin Drugg and Adam  
55 Hopkins. Mr. Drugg presented the budget. There are many items requiring maintenance that has  
56 been deferred for many years. Eventually, the commission will increase user fees to offset some  
57 of the cost of maintenance.

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59 **MOTION** to approve the requests for the Water & Sewer Department budget, as presented, at  
60 \$535,623, Selectman Thackston, **SECOND** by Selectman Hopkins. **VOTES: 3-0-0.**

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62 **5. NEW BUSINESS:**

63 A. Deputy Treasurer Appointment - **MOTION** to appoint Kim Swett as Deputy Treasurer until  
64 the Town meeting in March 2024, Selectman Thackston, **SECOND** by Selectman Hopkins.  
65 **VOTES: 3-0-0.**

66 B. Planning Board Alternate Appointment – **MOTION** to appoint Jack Gettens as alternate  
67 member of the Planning Board until the Town meeting in March 2024, Selectman Thackston,  
68 **SECOND** by Selectman Hopkins. **VOTES: 3-0-0.**

69 C. Building Permit Application, M11, L3A – Mr. Herb Drugg was present, requesting approval  
70 to erect three storage unit buildings on Dort Street. Mr. Drugg expressed disappointment with  
71 the calculation of the building permit fee for the entire project. The buildings' square footage is  
72 13,500. **MOTION** to set the fee to 15 cents per square foot, Selectman Thackston, **SECOND** by  
73 Selectman Hopkins. **VOTES: 3-0-0.**

74 D. Intent to Cut, M5, L19 – **MOTION** to approve the intent to cut, as submitted, Selectman  
75 Thackston, **SECOND** by Selectman Hopkins. **VOTES: 3-0-0.**

76 E. Unanticipated Revenue, Bridge Aid – **MOTION** to accept unanticipated revenue from the  
77 State of NH Department of Transportation for local Bridge Aid in the amount of \$10,782.85,  
78 Selectman Thackston, **SECOND** by Selectman Hopkins. **VOTES: 3-0-0.**

79 F. Abatement, M11, L3-CG32 – **MOTION** to approve tax abatement for \$1,694 for the  
80 property at M11, L3-CG32, Selectman Thackston, **SECOND** by Selectman Hopkins. **VOTES:**  
81 **3-0-0.** This abatement is to correct a system error, no check will be issued.

82 G. Veteran's Credit Applications –

83 1. Map 18, Lot 187: **MOTION** to deny Selectman Thackston, **SECOND** by Selectman  
84 Hopkins. **VOTES: 3-0-0.** It was determined the applicant did not meet the requirements  
85 for the credit.

86 2. Map 26, Lot 25: **MOTION** to approve Selectman Thackston, **SECOND** by Selectman  
87 Hopkins. **VOTES: 3-0-0.**

88 3. Map 19, Lot 25: **MOTION** to approve Selectman Thackston, **SECOND** by Selectman  
89 Hopkins. **VOTES: 3-0-0.**

90 4. Map 18, Lot 177: **MOTION** to approve Selectman Thackston, **SECOND** by Selectman  
91 Hopkins. **VOTES: 3-0-0.**

92 H. Elderly Exemption Application, Map 18, Lot 187: **MOTION** to deny Selectman Thackston,  
93 **SECOND** by Selectman Hopkins. **VOTES: 3-0-0.** Upon review, it was determined the  
94 applicant did not meet the requirements for the exemption.

95 I. 2020 Financial Report – The Board reviewed the Draft 2020 Financial Report recently  
 96 completed by the Town’s Auditing firm. There was a surplus remaining in the year of  
 97 \$366,480. **MOTION** to accept the report as presented, Selectman Thackston, **SECOND** by  
 98 Selectman Hopkins. **VOTES: 3-0-0.**  
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 101 **6. CONSENT AGENDA:**  
 102 A. Recent Manifests –

Payroll & Accounts Payable Manifests to be Approved				
PR	W/E Date	Check Date	Total	Notes
	12/3/2023	12/11/2023	\$ 17,251.62	
	12/10/2023	12/18/2023	\$ 14,871.30	
	12/10/2023	12/18/2023	\$ 1,475.00	LATE TIMESHEETS
A/P	NA	12/4/2023	\$ 6,571.75	
	NA	12/7/2023	\$ 43,077.03	INCLUDES LAST PMT FOR REASSESSMENT \$17,500
	NA	12/11/2023	\$ 5,267.07	
	NA	12/14/2023	\$ 583,595.19	INCLUDES COUNTY TAX PAYMENT \$575,600

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 104 **MOTION** to approve the recent manifests, as submitted, Selectman Hopkins, **SECOND** by  
 105 Selectman Thackston. **VOTES: 3-0-0.**

- 106 A. Previous Meeting Minutes –
- 107 1. **MOTION** to approve the minutes of the November 30, 2023 Board of Selectmen meeting,  
 108 as written, Selectman Hopkins, **SECOND** by Selectman Thackston. **VOTES: 3-0-0.**
  - 109 2. **MOTION** to approve the minutes of the November 30, 2023 Non-Public Session, Board  
 110 of Selectmen meeting, as written, Selectman Thackston, **SECOND** by Selectman  
 111 Hopkins. **VOTES: 3-0-0.**  
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113 **7. ADMINISTRATIVE REPORT:**

114 A. Ambulance Accessory Purchase – Chief Huntoon has requested approval to spend over  
 115 \$2,000, in compliance with the recently adopted Town of Troy Purchasing Policy. The request is  
 116 for a tire chain system for the new ambulance in the amount of \$4,775.50. The money will be  
 117 paid from the Fire Department Revolving Fund. **MOTION** to approve the request Selectman  
 118 Thackston, **SECOND** by Selectman Hopkins. **VOTES: 3-0-0.**

119 B. Mascoma Bank Information – The Board was presented with information from Mascoma  
 120 Bank, describing what the bank can offer in service to the Town of Troy. This information  
 121 required no action and was strictly to inform all members of the Board.

122 C. Employee Health Insurance Buyout – There was discussion regarding the cost of health  
 123 insurance. **MOTION** to approve the health insurance buyout at \$10,000 per employee, to be  
 124 issued throughout the year, per pay, Selectman Thackston, **SECOND** by Selectman Hopkins.  
 125 **VOTES: 3-0-0.**  
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127 **8. NEXT MEETING – THURSDAY JANUARY 4, 2024 5:00 p.m.**

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 129 **9. NON-PUBLIC SESSION, NH RSA 91-A:II (b):**  
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131 **MOTION** to enter Non-Public Session under NH RSA 91-A:II (b), (c), (l), Selectman  
132 Thackston, **SECOND** by Selectman Hopkins. **By roll call vote: Chasse, Yes; Hopkins, Yes;**  
133 **Thackston, Yes.** The Board entered Non-Public Session at 7:39 p.m.

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135 **MOTION** to exit Non-Public Session, Selectman Thackston, **SECOND** by Selectman Hopkins.  
136 **By roll call vote: Chasse, Yes; Hopkins, Yes; Thackston, Yes.** The Board entered Non-  
137 Public Session at 8:13 p.m.

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139 While in Non-Public Session, the Board discussed an employees' proposed compensation.

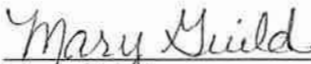
140  
141 The Board also discussed a personal complaint from a resident against their neighbor.

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143 A couple of potential litigation cases were also discussed.

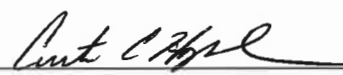
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145 **ADJOURNMENT: MOTION** to adjourn the meeting Selectman Thackston, **SECOND** by  
146 Selectman Hopkins. **VOTES: 3-0-0.**


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148 *The Board of Selectmen meeting adjourned at 8:14 p.m.*

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150 **TROY SELECT BOARD:**

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154 Mary Guild, Town Administrator

  
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TJ Chasse, Chairman

  
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Curtis Hopkins

  
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Richard H. Thackston, III

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