

TROY BOARD OF SELECTMEN MEETING
TUESDAY SEPTEMBER 5, 2023
TROY TOWN HALL

1 **1. CALL TO ORDER:** *Chairman Chasse called the meeting to order at 5:00 p.m.*

2
3 **Selectmen present:** Chairman Chasse, Selectman Thackston, Selectman Hopkins
4 **Also present:** Mary Guild, Town Administrator
5

6 **2. BOARD MEMBER COMMENTS: Moved to later in the meeting** to allow **building permit**
7 discussion as Bobbie Joel Parker was seeking a building permit for property on Marlborough
8 **Road Map 20, Lot 6.** The Board of Selectman received a notice from NH DES that there are
9 potential violations at the site, and they will be investigating. **MOTION** to table review and
10 decision for Building Permit, Selectman Thackston, **SECOND** by Selectman Hopkins. **VOTES:**
11 **3-0-0.**
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13 **3. PUBLIC COMMENT:** Mr. Alan Lehtola was present to discuss a recent denied building
14 permit request for his property on North Main Street. The Board stated that as he has begun
15 cleaning up the property and has erected a fence, they would be in favor of his building permit.
16 It will be addressed at the next Board of Selectmen meeting. Mr. Lehtola also noted that he is
17 adding two sheds to the property, both are 336 square feet. He was advised that a building
18 permit is required for the two sheds.
19

20 Police Chief David Ellis addressed the Board, introducing Robert Bianchi and seeking Mr.
21 Bianchi's appointment as full-time officer, filling a long vacant position. **MOTION** to appoint
22 Mr. Bianchi to the position, Selectman Hopkins, **SECOND** by Selectman Thackston. **VOTES:**
23 **3-0-0.**
24

25 **4. NEW BUSINESS:**

26 A. Building Permit Applications:

- 27 1. Map 20, Lot 6 – discussed during the start of the meeting.
28 2. Map 24, Lot 6 and
29 3. Map 27, Lot 2 – Installation of generators. **MOTION** to approve the installation of
30 generators to both properties, Selectman Thackston, **SECOND** by Selectman Hopkins.
31 **VOTES: 3-0-0.**

32 B. Demo Permit Application, Map 11, Lot 3 CG2 – **MOTION** to approve application, as
33 submitted, Selectman Thackston, **SECOND** by Selectman Hopkins. **VOTES: 3-0-0.**

34 C. Intent to Cut, Map 38, Lot 4 – **MOTION** to approve Intent to Cut, as submitted, Selectman
35 Thackston, **SECOND** by Selectman Hopkins. **VOTES: 3-0-0.**

36 D. Alcohol Permit Application - **MOTION** to approve application, as submitted, Selectman
37 Thackston, **SECOND** by Selectman Hopkins. **VOTES: 3-0-0.** Date of the event is
38 September 24, 2023 at the S.E. Paul Community Center.

39 E. Deposit Delegation Forms – NH RSA 41:29 requires the Town Treasurer to deposit all
40 receipts for the Town. If the Treasurer is unable to fulfill that duty, he/she may delegate
41 others to make the deposits. The Town Clerk, Tax Collector may not make deposits to the
42 bank. The designation forms must be executed in that effort. The forms designating the
43 Selectmen's Office staff and the Troy Police Department to take receipts to the bank, have
44 been created for signature and approval by the Interim Tax Collector Adam Hopkins and the
45 Board of Selectmen. **MOTION** to approve the forms, as submitted, Selectman Hopkins,
46 **SECOND** by Selectman Thackston. **VOTES: 3-0-0.**

47 F. Property Tax Warrant, Recommittal – With the departure of the previous Tax Collector and
48 the appointment of two different Interim Tax Collectors, an audit of the position is required.

49 Part of the process is recommittal of the unpaid property taxes for the period of time served
 50 by each. **MOTION** to approve the recommitments, as submitted, Selectman Thackston,
 51 **SECOND** by Selectman Hopkins. **VOTES: 3-0-0.**

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 53 **2. BOARD MEMBER COMMENTS: Moved from earlier.** Selectman Thackston had no
 54 comments.
 55

56 Selectman Hopkins reminded residents of the upcoming Planning Board meeting, Wednesday
 57 September 6, 2023 at the Troy Town Hall. He also reminded residents and strongly encouraged
 58 participation at the Planning Board public meeting on Saturday September 9, 2023 regarding the
 59 future of housing in Troy.
 60

61 Selectman Hopkins then noted the following Recreation Department events:

- 62 • Roller skating - First Friday of each month at the Troy School
- 63 • Community Dinner – September 16 from 4 – 6 p.m.
- 64 • Family Karaoke – September 22 from 7 – 10 p.m.
- 65 • Haunted House – October 28 & 29, and October 31.

66
 67 Chairman Chasse noted the following upcoming meetings:

- 68 • Budget Committee September 11, 2023 at the library.
- 69 • Water & Sewer Commission will be on September 13, 2023 at the plant.

70
 71 **5. BOARD CORRESPONDENCE:**

- 72 A. Bridges Update, Governor’s Council – The Governor’s Council sent notice to the Board of
 73 Selectmen of the agreement reached between the State of NH DOT and Jacobs Engineering
 74 Group for the final design of the Route 12 bridges’ design in Troy.
- 75 B. Kearsage Solar – Correspondence was received from Kearsage Solar expressing interest in
 76 Solar development at the Transfer Station. The Town Administrator will invite to a future
 77 Board meeting.
- 78 C. DRA Audit Notice – Again this year, the Town of Troy has received correspondence of late
 79 audit reports to the State of NH Department of Revenue Administration. The Town will
 80 continue to receive these notices each year until the previous years’ audits are completed.
 81 The Town has been working with Plodzick & Sanderson, P.A. to meet the DRA requirements.
 82 The Financial Report review for the calendar year 2020 has started. Three years of missed
 83 audits have been completed and reported to the DRA. **MOTION** to approve the Audit
 84 Waiver request to the DRA for the calendar year 2022, Selectman Thackston, **SECOND** by
 85 Selectman Hopkins. **VOTES: 3-0-0.**

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 87 **6. CONSENT AGENDA**

88 A. Recent Manifests -

Payroll & Accounts Payable Manifests to be Approved				
PR	WE Date	Check Date	Total	Notes
	8/20/2023	8/28/2023	\$ 15,962.40	
	8/27/2023	9/1/2023	\$ 23,175.94	INCLUDES QRTLTY PAY
AP	NA	8/24/2023	\$ 8,159.90	
	NA	8/24/2023	\$ 1,936.83	VOIDED/REISSUED CHECK
	NA	8/30/2023	\$ 207,563.16	INCLUDES AUG. MRSD PMT, \$186,940.75

89 **MOTION** to approve the recent manifests, as submitted, Selectman Thackston, **SECOND** by
90 Selectman Hopkins. **VOTES: 3-0-0.**

91 B. Previous Meeting Minutes –

92 1. **MOTION** to approve the minutes of the August 17, 2023 Board of Selectmen meeting, as
93 written, Selectman Thackston, **SECOND** by Selectman Hopkins. **VOTES: 3-0-0.**

94 2. **MOTION** to approve the minutes of the August 17, 2023 Non-Public Session, Board of
95 Selectmen meeting, as written, Selectman Thackston, **SECOND** by Selectman Hopkins.
96 **VOTES: 3-0-0.**

97 3. **MOTION** to approve the minutes of the August 24, 2023 Board of Selectmen meeting, as
98 written, Selectman Thackston, **SECOND** by Selectman Hopkins. **VOTES: 3-0-0.**

99 4. **MOTION** to approve the minutes of the August 24, 2023 Non-Public Session, Board of
100 Selectmen meeting, as written, Selectman Thackston, **SECOND** by Selectman Hopkins.
101 **VOTES: 3-0-0.**

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- 103 7. **ADMINISTRATIVE REPORT** – The Town Administrator submitted information for the
104 Historic Marker program offered by the State of New Hampshire. Selectman Thackston offered
105 to draft a description of the various places throughout Town that a marker would be an
106 enhancement. The Town Administrator will make application to the State of New Hampshire.
107 Money to pay for the marker at the Troy Mills site was donated many years ago by Marion
108 Austin. The Heritage Commission money that has been dormant for some time can be used for
109 other markers.

110

111 Selectman Thackston suggested placing the Heritage Commission under the purview of the Troy
112 Historical Committee. The money saved in the bank from the Heritage Commission may be
113 better in a fund under the jurisdiction of the Trustees of the Trust Funds. The money has been
114 held for many years in a non-interest bearing account.

- 115
- 116 8. **NEXT MEETING – THURSDAY SEPTEMBER 21, 2023 5:00 p.m.**

- 117
- 118 9. **NON-PUBLIC SESSION, NH RSA 91-A:3, II (b), (c), (l):**

119 **MOTION** by Selectman Thackston to enter Non-Public Session under NH RSA 91-A:3, II (b),
120 (c), (l) **SECOND** by Selectman Hopkins. **By roll call vote: Chasse, Yes; Hopkins, Yes;**
121 **Thackston, Yes.**

122

123 The Board entered Non-Public Session at 5:59 p.m.

124

125 **MOTION** to exit Non-Public Session, Selectman Thackston, **SECOND** by Selectman Hopkins.
126 **By roll call vote: Chasse, Yes; Hopkins, Yes; Thackston, Yes.**

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128 The Board exited Non-Public Session at 7:09 p.m.

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130 During the Non-Public Session, the Board discussed hiring an employee, an issue with a former
131 elected official which could affect town business, homeowner assistance, and an ongoing issue
132 with a property owner in Town.

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134 **ADJOURNMENT: MOTION** to adjourn the meeting Selectman Thackston, **SECOND** by
135 Selectman Hopkins. **VOTES: 3-0-0.**

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137 *The Board of Selectmen meeting adjourned at 7:11 p.m.*

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TROY SELECT BOARD:

Mary Guild

Mary Guild, Town Administrator

TJ Chasse, Chairman

Curt Hopkins

Curtis Hopkins

Richard H. Thackston, III

Richard H. Thackston, III