

TROY BOARD OF SELECTMEN MEETING  
THURSDAY AUGUST 3, 2023  
TROY TOWN HALL

1 **1. CALL TO ORDER:** *Chairman Chasse called the meeting to order at 5:01 p.m.*

2  
3 **Selectmen present:** Chairman Chasse, Selectman Thackston, Selectman Hopkins  
4 **Also present:** Mary Guild, Town Administrator  
5

6 **2. BOARD MEMBER COMMENTS:** Selectman Thackston reported on the Planning Board  
7 meeting of August 2, 2023. The Planning Board is extending open invitations to the following  
8 public meetings: August 16, 2023 at 7:00 p.m. at S.E. Paul Community Center and September 9,  
9 2023 at 2:00 p.m. at S.E. Paul Community Center. The purpose of the meetings is to take public  
10 input on housing in Troy. Selectman Thackston noted a recent study of housing in Town  
11 indicates that 1/3 of the homes were built before 1930, 2/3 built between 1930-2000. In the last  
12 few years there have been 19 new homes constructed. Popular building years were 1795, 1830,  
13 and 1890. The Planning Board intends to serve refreshments at the meetings.  
14

15 Selectman Hopkins noted there will be no Community Breakfast during the month of August.  
16 The next Community Breakfast will be on September 9, 2023. Roller Skating at the Troy School  
17 has been scheduled for the coming year as the first Friday of each month. The next Community  
18 Dinner will be on August 19, menu TBD. This week is the final week of summer camp. One  
19 hundred and three campers signed up. It was another successful season.  
20

21 Chairman Chasse discussed the progress of the Water & Sewer Department, sewer project.  
22 August 9, 2023 is the next meeting of the Water & Sewer Commission.  
23

24 **3. INTERIM TOWN CLERK, TAX COLLECTOR APPOINTMENT: MOTION** to appoint  
25 Kayla Cashman as the Interim Town Clerk, Tax Collector until the next annual election,  
26 Selectman Thackston, **SECOND** by Selectman Hopkins. **VOTES: 3-0-0.** Ms. Cashman was  
27 sworn-in to the position by the Board of Selectmen.  
28

29 **4. INTERIM DEPUTY TOWN CLERK, TAX COLLECTOR APPOINTMENT: MOTION**  
30 to appoint Christina Howells as the Interim Deputy Town Clerk, Tax Collector until the next  
31 annual election, Selectman Thackston, **SECOND** by Selectman Hopkins. **VOTES: 2-0-1.**  
32 Selectman Hopkins abstained. Ms. Howells was unavailable and will be sworn-in to the  
33 position at a later time.  
34

35 **5. POLICE OFFICER APPOINTMENT:** Chief David Ellis recommended Mr. Richard Pratt to  
36 the Board of Selectmen for the position of Part-Time Police Officer, beginning immediately.  
37 **MOTION** to appoint Mr. Pratt to the position, as recommended, Selectman Thackston,  
38 **SECOND** by Selectman Hopkins. **VOTES: 3-0-0.** Mr. Pratt was sworn-in to the position by  
39 the newly appointed Interim Town Clerk, Tax Collector.  
40

41 **6. PUBLIC COMMENT:** Mr. Bernard Aho was present with his son, Bernard Aho, and friend  
42 Tracy Lopez. Mr. Aho expressed his distress with the Zoning Board of Adjustment decision not  
43 to hear his appeal to the Board of Selectmen's denial of a building permit for the solar panels  
44 attached to his home. From the Facebook livestream, Mr. Courtney Davis commented that the  
45 application was incomplete. The Selectmen's office will provide Mr. Aho with a copy of his  
46 application so that he can review it and complete the request for the hearing. Mr. Thackston  
47 advised Mr. Aho to seek legal counsel.  
48

- 49 **7. NEW BUSINESS:**  
 50 B. Building Permit Application, Map 28, Lot 4 – Mr. CJ Hall was present for the application of  
 51 a building permit for construction of a single-story barn at his residence. The Board determined  
 52 the application and all information presented to be in order. **MOTION** to approve the building  
 53 permit, Selectman Thackston, **SECOND** by Selectman Hopkins. **VOTES: 3-0-0.**  
 54 A. Building Permit Application, Map 21, Lot 2 – **MOTION** to approve the building permit for a  
 55 metal building to be erected at Map 21, Lot 2, Selectman Thackston, **SECOND** by Selectman  
 56 Hopkins. **VOTES: 3-0-0**  
 57 C. Redemption, Emergency Management Expendable Trust Fund – **MOTION** to approve the  
 58 request for withdrawal from the Emergency Management Expendable Trust Fund in the amount  
 59 of \$89.94, Selectman Thackston, **SECOND** by Selectman Hopkins. **VOTES: 3-0-0**  
 60 D. Redemption, Demo, Repair of Buildings Expendable Trust Fund - **MOTION** to approve the  
 61 request for withdrawal from the Demo, Repair of Buildings Expendable Trust Fund in the  
 62 amount of \$29,600 for the demolition of 76 Monadnock Street, Selectman Thackston, **SECOND**  
 63 by Selectman Hopkins. **VOTES: 3-0-0**  
 64 E. Extension Request, KRT Appraisal – **MOTION** to approve the extension request for the  
 65 Town-wide Revaluation completion to September 29, 2023, Selectman Thackston, **SECOND** by  
 66 Selectman Hopkins. **VOTES: 3-0-0.**

68 **8. PROPERTY TRANSFER INFORMATION:** The Board was presented with a packet of copies  
 69 of closing documents for property transferring from the Town of Troy to the Troy Redevelopment  
 70 Group. The (#1 & #2) that are transferring on Friday August 4, 2023 are on Town Tax Map 13.  
 71

72 **9. BOARD CORRESPONDENCE:** In response to a letter to Governor Christopher Sununu from  
 73 the Board, The Commissioner of Department of Transportation communicated regarding the  
 74 upcoming bridge construction on the bridges on Route 12, one at the North end of the Common  
 75 and one further North over the Ashuelot River. *A copy of the letter received is attached to these*  
 76 *minutes.*  
 77

78 **10. CONSENT AGENDA**

79 A. Recent Manifests -

Payroll & Accounts Payable Manifests to be Approved				
PR	Week Ending Date	Check Date	Total	Notes
	7/23/2023	7/31/2023	\$ 19,648.66	
	7/30/2023	8/7/2023	\$ 19,040.38	
	7/30/2023	8/7/2023	\$ 1,557.60	Forgot an employee
	NA	7/27/2023	\$ 209,038.47	School pmt. included Partial towards Town Hall painting
AP	NA	8/3/2023	\$ 17,451.56	

80  
 81 **MOTION** to approve the recent manifests, as submitted, Selectman Thackston, **SECOND** by  
 82 Selectman Hopkins. **VOTES: 3-0-0.**

83 B. Previous Meeting Minutes –

84 1. **MOTION** to approve the minutes of the July 20, 2023 Board of Selectmen meeting, as  
 85 written, Selectman Thackston, **SECOND** by Selectman Hopkins. **VOTES: 3-0-0.**

86 2. **MOTION** to approve the minutes of the July 20, 2023 Board of Selectmen meeting, as  
87 written, Selectman Thackston, **SECOND** by Selectman Hopkins. **VOTES: 3-0-0.**  
88

89 **11. NEXT MEETING – AUGUST 17, 2023 5:00 p.m.**  
90

91 **12. NON-PUBLIC SESSION, NH RSA 91-A:3, II (a), (c), (l):**

92 **MOTION** by Selectman Thackston to enter Non-Public Session under NH RSA 91-A:3, II (a),  
93 (c), (l) **SECOND** by Selectman Hopkins. **By roll call vote: Chasse, Yes; Hopkins, Yes;**  
94 **Thackston, Yes.**  
95

96 The Board entered Non-Public Session at 6:16 p.m.  
97

98 **MOTION** to exit Non-Public Session, Selectman Thackston, **SECOND** by Selectman Hopkins.  
99 **By roll call vote: Chasse, Yes; Hopkins, Yes; Thackston, Yes.**  
100

101 The Board exited Non-Public Session at 7:00 p.m.  
102

103 During the Non-Public Session, the Board discussed the status of an individual's employment.  
104 They also discussed a legal matter, and they discussed properties on the Tax Collector's list of  
105 those due for deeding to the Town due to unpaid taxes.  
106

107 Ms. Kayla Cashman returned to the meeting to inquire about duties and compensation for the  
108 position of interim Town Clerk, Tax Collector.  
109

110 **ADJOURNMENT: MOTION** to adjourn the meeting Selectman Thackston, **SECOND** by  
111 Selectman Hopkins. **VOTES: 3-0-0.**  
112

113 *The Board of Selectmen meeting adjourned at 7:10 p.m.*  
114

115 **TROY SELECT BOARD:**  
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117   
118 \_\_\_\_\_  
119 Mary Guild, Town Administrator  
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119 TJ Chasse, Chairman  
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122 \_\_\_\_\_  
123 Curtis Hopkins  
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125   
126 \_\_\_\_\_  
127 Richard H. Thackston, III



**THE STATE OF NEW HAMPSHIRE**  
**DEPARTMENT OF TRANSPORTATION**



***William Cass, P.E.***  
***Commissioner***

***David Rodrigue, P.E.***  
***Assistant Commissioner***

***Andre Briere, Colonel, USAF (RET)***  
***Deputy Commissioner***

July 25, 2023

Troy Board of Selectmen  
Selectmen's Office  
Troy Town Hall  
16 Central Square  
Troy, NH 03465

RE: Troy 40370 & 40371 Bridge projects

Dear Troy Board of Selectmen,

The New Hampshire Department of Transportation has received a copy of the letter from your office to Governor Sununu dated July 12, 2023, regarding the subject project. We understand that you have concerns of the condition of these structures and the delay in the advertising of the projects to replace and rehabilitate them. We share that concern and want to assure you that the bridges are safe and of our commitment to deliver these projects as soon as practical.

First and foremost, the safety of our bridges is of utmost concern to the Department. As both bridges are currently on the State's Red List Priority, they are inspected every six months by the Department to ensure their continued safety and to identify any intermediate work that may be needed to keep them in service until these projects are advertised. Our Bureau of Bridge Maintenance had done some work to the rail trail bridge to remove spalling concrete from the underside of the bridge deck and patching of the sidewalk from the topside. The proposed rehabilitation and replacement of these bridges is needed to address the Red List condition; however they are not in dire need of repair to remain safe and serviceable for the immediate time being.

It had been our intent to have these projects ready this year, however the development of the projects have taken longer than expected for several reasons. Over the last few years, the transportation industry has experienced a substantial decline in staffing resources and availability which has led to longer project delivery timelines. While we began these projects relatively early, we have had to focus limited resources on meeting immediate program needs and priorities and as a result these projects have slipped.

The Department has conducted outreach through Public Meetings held in 2020, 2022 and communication directly with Mary Guild in May to communicate the schedule changes.

We are at the point in the project development process where the alternatives have been evaluated and we've determined the conceptual solution. The Department's final design consultant is scheduled to be under contract at the end of August 2023. The ROW Public Hearing process can then begin to acquire easements necessary to build the projects and maintain the bridge after construction. The Public Hearing is currently targeted for this winter with then the time to appraise and negotiate the required property rights which can take a year or more. Also, once the NEPA process is completed after the Public Hearing, environmental permitting will need to be completed, which takes seven months. Therefore, the time frames for these activities will unfortunately not allow construction to be moved to late 2023 or early 2024. However, the Department will continue to move the projects along as expeditiously as possible, with the goal of having the project under construction in 2025.

Please feel free to contact me if you require any additional information.

Respectfully,



William Cass, P.E.  
Commissioner

cc: Governor Christopher Sununu  
J. Tremblay, Bridge Design