



**Town of Troy  
Planning Board Meeting Minutes  
Wednesday July 6, 2022**

**Members Present:**

**Kyle Smith (Chair), Henry Underwood (Vice Chair), Matthew Meacham, Steve Sawyer, Tristan Hopkins (Via Zoom), Carol Oglivie (Planning Board Consultant), Curtis Hopkins (Select Board Representative).**

**Members Absent:**

**Richard HKS Thackston (Secretary).**

**Minute Taker:**

**Elizabeth Berry**

1 **1.) Call to Order**

2 Chairman Smith call the meeting to order at **7:06p.m.**

3 **2.) Correspondence**

4 The Planning Board received a letter from the Southwest Regional Planning Commission that was  
5 read out by Chairman Smith.

6 Mr. Underwood told the Board about an email that the Planning Board and the Board of Selectmen  
7 Received from the owner of Monadnock Berries asking questions about a neighbor preparing to  
8 upgrade a road that the berry farm is on. The person doing the possible road upgrade has been in  
9 contact with the Board of Selectmen, this project may come to the Planning Board in the future.

10 **3.) New Business**

11 **MOTION** to approve minutes from the last meeting, June 15, 2022, Mr. Hopkins, **SECOND** by  
12 Mr. Meacham. All members of the Board voted in favor of this motion.

13 Mr. Sawyer brought up a property on West Hill Road, the water on said property could be  
14 contaminated, Mr. Sawyer asked if the money that was set aside for water testing on that property  
15 was still able to be used for this issue.

16 Mr. Sawyer asked if Priam Gunsmithing will have to follow the same regulations that Mr. Farris  
17 will have to in Troy Mills. Mr. Hopkins explained that the company has already been in contact  
18 with the state to figure out the specific safety precautions that will need to be taken.

19 Mr. Underwood asked what the Board would like to do with the Planning Board's email, he feels  
20 that someone should be monitoring it as often as possible. Mr. Meacham and Chairman Smith feel  
21 it can be connected with all of the Planning Board members. There was concern about dialog being  
22 had between members, although all of the Board members understand that they are not allowed to  
23 converse on topics outside of meetings. Mr. Smith decided that the Board will have a probationary  
24 period starting this meeting and ending at the next where they will figure out what the best course  
25 of action is.

26 **4.) Old Business**

27 Oglivie created a draft of a Campground Ordinance for the Board to discuss. The Planning Board  
28 concluded that the Fire Department, the Highway Department, and the Police Department should  
29 be involved with the creation of this ordinance. The Board will contact them to get their opinions  
30 and at the next meeting this will be discussed further.

31 Mrs. Oglivie created a draft of the Site Plan Review Regulations and explained the small changes  
32 the were made from the discussion at the last Planning Board meeting, June 15, 2022.

33 Mr. Meacham asked the Board if the 2022 Work Program should be discussed this meeting.

34 Chairman Smith read out the Work Program to the Planning Board. The Planning Board agreed  
35 that at the next meeting they will finish going over past variance applications and discuss what  
36 may need to be changed to help with future projects.

37 **5.) Selectmen**

38 Mr. Hopkins read updates from the Board of Selectmen.

39 The Selectmen received a Building Permit

40 The Selectmen received an Intent to Cut

41 The Selectmen will be reviewing some 79-E's at the Board of Selectmen meeting, July 7, 2022.

42 The 2018 audit has been completed, the auditors have started on the 2019 audit.

43 There is a drafted agreement for the Troy and Fitzwilliam EMS merger

44 Mr. Hopkins read updates from the Recreational Center.

45 July 9, 2022, The Fourth of July celebration from 12:00pm until the fireworks show that night at  
46 the Recreational Center.

47 July 15, 2022, and July 16, 2022, there will be a craft fair on the common in town.

48 July 16, 2022, Community Dinner from 4:00pm to 6:00pm.

49 **MOTION** to adjourn the meeting, Chairman Smith, **SECOND** by Mr. Meacham

50 All members of the Board voted in favor of the motion.

51 The meeting adjourned at 9:04 p.m.

Respectfully Submitted By,  
Elizabeth Berry,  
Administrative Assistant.