



Town of Troy
Zoning Board of Adjustments
Meeting Minutes

Tuesday, April 19, 2022

Members Present:

**Steve Obert (Chair), Courtney Davis (Vice Chair), Tyler Bagster, Jesse Harkins (Clerk)
Curtis Hopkins (Sitting in for TJ Chasse as Selectmen's Representative)**

Minute Taker:

Elizabeth Berry

1 **1. Call to Order**

2 Mr. Hopkins called the meeting to order at **6:04 p.m.**

3 **2. Selection of Chairperson, Vice Chairperson and Clerk**

4 The first order of business was to elect new officers.

5 Mr. Davis **NOMINATED** Mr. Obert to be the new chairperson, Mr. Harkins **SECONDED** this
6 nomination. All members of the board voted in favor of the nomination.

7 Mr. Bagster **NOMINATED** Mr. Davis to be the new vice chair, Chairman Obert **SECONDED**
8 this nomination. All members of the board voted in favor of the nomination

9 Mr. Davis **NOMINATED** Mr. Harkins to be the new clerk, Mr. Bagster **SECONDED** the
10 nomination. All members of the board voted in favor of the nomination.

11 **3. Approve Previous Meeting Minutes**

12 **MOTION** to approve minutes from last meeting March 16, 2022, Mr. Hopkins, **SECOND** by
13 Mr. Davis. All members of the board voted in favor of this motion.

14 **5. New Business**

15 Chairman Obert explained to the Zoning Board the errors that needed to be fixed.

16 Under "Application/ Decision" on page three of the Rules and Procedures, there was not a period
17 in which an application will be filed, and under "Decisions" on page four there was not a period
18 in which the board will decide whether to approve, approve with conditions, or deny the
19 application. The Zoning Board decided to make the amount of time thirty calendar days for these
20 two parts of the Rules and Procedures.

21 On page three of the Rules and Procedures under "Public Hearing," the Zoning Board decided to
22 remove Appendix C as it was not needed to understand this part of the Rules and Procedures.

23 There was no location put in the rules and procedures for the location for the Zoning Board records.
24 They are kept at the Town Hall for public inspection, this information was put into the Rules and
25 Procedures.

26 The Zoning Board decided that a meeting schedule for the minimum number of meetings to be
27 held yearly was needed to be put into the Rules and Procedures. The Zoning Board meetings will
28 be held every second Tuesday of April, July, October, and January at 7:00pm.

29 **MOTION** to approve meeting times, Mr. Harkins, **SECOND** by Mr. Davis. All members of the
30 Board Voted in favor of this motion.

31 **MOTION** to approve updates to the Rules and Procedures, Mr. Davis, **SECOND** by Mr. Harkins.
32 All members of the Board voted in favor of this motion.

33 **MOTION** to adjourn the meeting, Mr. Harkins, **SECOND** by Mr. Davis
34 All members of the board voted in favor of the motion.

35 The meeting adjourned at 6:54 p.m.

Respectfully Submitted By,
Elizabeth Berry,
Administrative Assistant.