



**Town of Troy  
Planning Board Meeting Minutes  
Wednesday February 21, 2024**

**Members Present:**

**Henry Underwood (Chairman), Steve Sawyer (Vice Chair), Kyle Smith, Michael Leclerc, Matthew Meacham, Jack Gettens (Alternate Member).**

**Members Absent:**

**Richard HKS Thackston (Secretary), Curtis Hopkins (Select Board Representative).**

**Planning Board Consultant:**

**Carol Ogilvie (Via Zoom).**

**Public Present:**

**Selectman TJ Chasse**

**Planning Board Clerk:**

**Elizabeth Watson.**

1       **Call to Order**

2       Chairman Underwood called the meeting to order at **7:00pm.**

3       **New Business**

4       Draft Meeting Minutes for January 3, 2024 & January 17, 2024.

5       **MOTION** to approve the meeting minutes from February 7, 2024, Mr. Smith. **SECOND** by  
6       Mr. Sawyer.

7       Chairman Underwood tabled this motion until the next Planning Board meeting, March 6,  
8       2024.

9       Appointment of Southwest Region Planning Commission, Commissioner(s).

10      Chairman Underwood explained that Troy has two seats on the commission as well as  
11      explained the purpose and participation of commissioners. Mr. Sawyer stated that he would  
12      like to be considered for one of the positions.

13      Annual Report

14      Chairman Underwood drafted a report for Planning Board to be put into the 2023 Annual Town  
15      Report. The Planning Board discussed this report.

16      **Correspondence**

17      There was no correspondence to review.

18       **Old Business**  
19       Master Plan Survey and Promotion  
20       A physical copy of the Master Plan Survey was provided by Mr. Meacham and discussed by  
21       the Planning Board. Mr. Leclerc has spoken with Silver Direct about a town wide mail out for  
22       the survey. The Planning Board discussed adding the town seal to both the electronic and the  
23       physical surveys. A due date for the survey was discussed, the Planning Board agreed on the  
24       surveys being due by the second meeting of April.

25       **2024 Work Program**  
26       There were no work program updates.

27       **Selectmen's Update**  
28       Selectman Chasse gave an update from the Board of Selectman.

29       Mr. Leclerc gave an update from the Water and Sewer Commission.

30       **Next Meeting and Agenda: March 6, 2024.**

31       **Adjournment**  
32       Chairman Underwood adjourned the meeting at **8:27pm.**

Respectfully Submitted By,  
Elizabeth Watson,  
Administrative Assistant.